**North West London Fellowship Programme**

**2024/2025**

**Training Hub: Hillingdon borough**

**Role: SPIN Fellowship Lead – this will be confirmed once proposal confirmed**

**Reporting to: TBC – depends on proposal area**

**Rate (per session for 1 year): 9.5k plus on costs**

The North West London Fellowship programme is a yearlong programme available to all clinicians at any stage of their career, who are in salaried roles (minimum 16 hours).

The Fellowship projects proposed by the Fellows will be in-line with local and NWL priorities. These include:

* Integrated neighbourhood teams
* Access
* Enhanced services
* Quality

Professional development opportunities have been developed across North West London to ensure that fellows are able to embed into systems leadership and service improvement.

*Hillingdon Training Hub are happy to have any proposals submitted in relation to the 4 above areas only.*

*All proposals must be for a Hillingdon wide execution to support primary care, not just an individual practice initiative.*

**The Offer**

Fellowships will be expected to take place within one funded session per week to complete their fellowship project. This time will consist of 4 hours 10 mins/ per week and will continue for 1 year. Fellows will have access to a mentor who will provide advice and support throughout their fellowship.

**Requirements**

The Fellow is working in a salaried role within General Practice for at least 16 hours per week.

There is now no criterial for how long they have worked and do not need to be new to practice.

**Application process**

First complete the below proposal and save it. Please separate the proposal from the rest of the document in order for you to be able to upload it into the online application.

Then, [follow this link and complete the Fellowship application form](https://mmjd6hzmepg.typeform.com/NWLFellowship). You will need to upload the proposal into the form when instructed to.

If shortlisted, you will be invited to an interview and the panel will comprise of representatives from the Local Training Hub and NWL Training Hub.

If you are successful, you will be informed, and a Memorandum of Understanding must be signed for you to commence your fellowship.

*Deadline for applications submitted is close of play 31st October 2024*

**Queries**

Please contact [nhsnwl.spin@nhs.net](mailto:nhsnwl.spin@nhs.net) for further information.

**Proposal Template**

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| --- | --- |
| Project Title |  |
| Objectives | *Based on the projects proposed by the training hub, what are you doing and what will this project achieve and with whom?* |
| Baseline Position | *What’s happening now?* *Whats your proposed change?* |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Months 1-3 | Months 4-6 | Months 7-9 | Months 10-12 |
| Inputs | *E.G Build relationships with stakeholders.* *Agree mutual goals.* *Upskill and CPD.* *Outreach with stakeholders and gather further views and insights* | *E.G Use established relationships and develop meeting schedule MDT/Steering group.* *Analysing feedback.* *Business case.* *Client Pathway.* *Education content.* | *E.G Working together to develop the model and plan for clinic/programme.* *Write protocols and referral guidelines.* *Impliment and launching the service.* | *E.G Monitor roll out making initial iterative improvements.* *Address challenges and potential areas of refinement.* *Report back to stakeholders.* *Future planning based on Findings* |
| Deliverables | *E.G Stakeholder engagements.* *Clear project initiation document.* *Outreach/networking event.*  *Feedback tools and data* | *E.G Needs analysis.*  *Business case.*  *Education content plan and offer.*  *Clear outline of client pathway.* | *E.G Operational service meeting and unmet need.*  *Training Materials.*  *Evaluation materials.* | *E.G Continuous monitoring and feedback reporting.*  *Projected impact report*  *Future medical model of care* |

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| --- |
| Impact |
| *Link data and feedback to the original aim and report progress.*  *Enhanced education and other outcomes for client and participants.*  *A model of care that could be replicated and scaled to other boroughs and PCNs* |