

NEW SERVICE Your feedback (opens in new tab) will help us to improve it.

#### Register with a GP surgery: Trinity Court (Demo), Leeds

Use this service to register with a GP surgery for the first time or to change your current GP surgery.

If you think you need medical help right now visit NHS 111 online.

If you are already registered with a GP surgery you can access some health and prescription services using NHS online services.

#### How long it takes

It takes around 15 minutes to complete a registration. You need t complete the process in one session. If you are registering more than one person make sure to give yourself enough time.

Your chosen GP surgery should register you within 2 weeks of receiving your details.

#### If you are registering more than one person

For multiple or family registrations you need to complete a registration for each person before submitting them all at once.

If you are registering children under the age of 16 years it is important that you register yourself first.

#### Before you start

You do not need your NHS number, but it could make registration

We may ask you for:

- · details of previous GP surgery
- · basic health and medical information

The information you provide will be used to identify the correct medical records. It will also help the GP surgery to offer relevant and appropriate healthcare services.

#### Other ways to register

- · Fill in the Register with a GP surgery paper form (PDF, 199 KB, 8 pages) and take it to the surgery you want to join.
- · Contact the surgery you want to join directly.

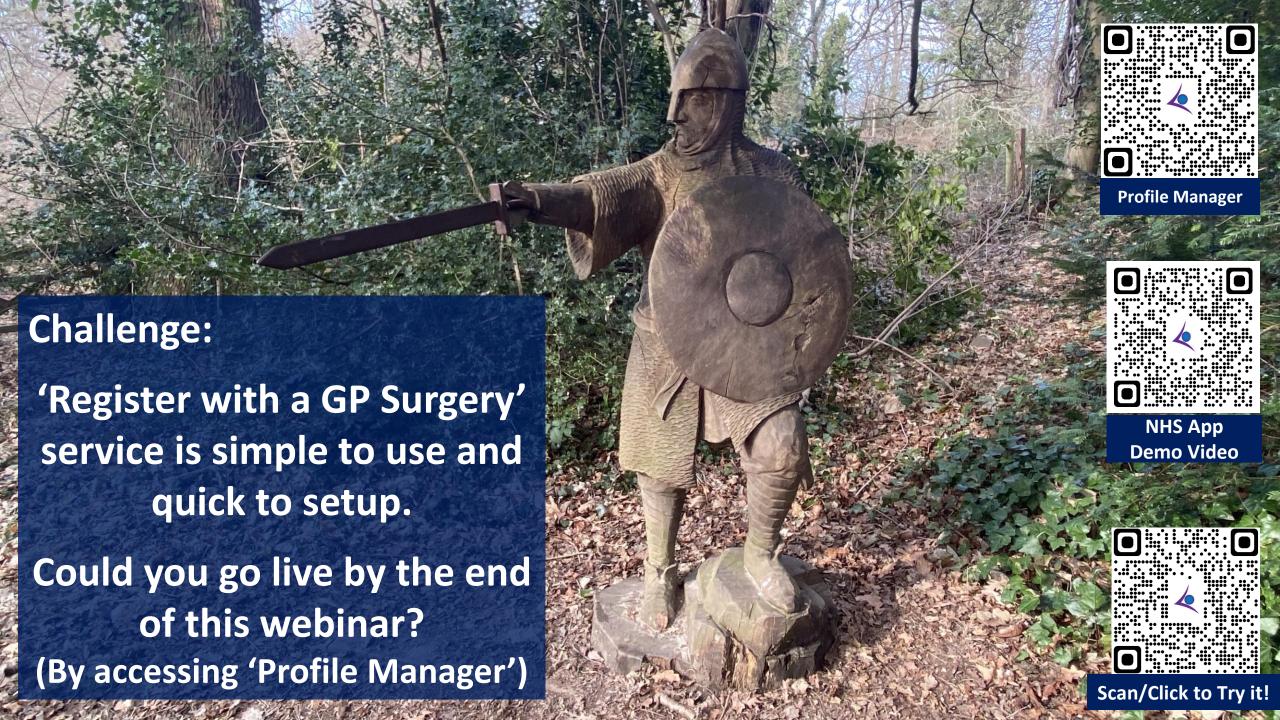
You can view guidance about how to register with a GP.

By using this service you are agreeing to our terms of use and privacy

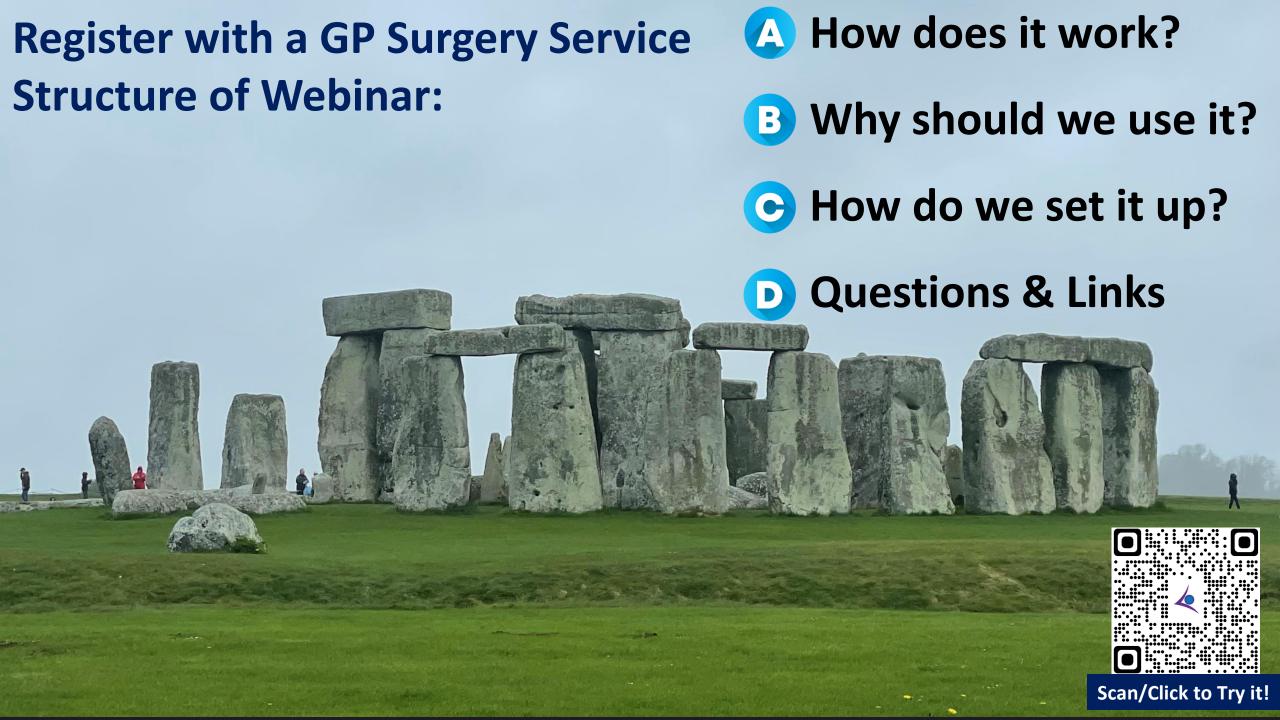


# reason.tv

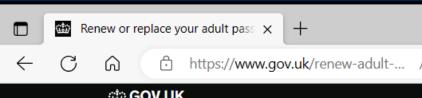












#### **∰** GOV.UK

Home > Passports, travel and living abroad > Passports

#### Renew or replace your adult passport

#### Contents

- Replace a lost, stolen or damaged passport

#### Renew

You must renew your passport before you can travel if either:

- · your passport has expired
- · you do not have enough time left on it

How much time you need on your passport depends on the country you're visiting. Check the entry requirements of the country you want to travel to.

There are different rules if your passport is lost, stolen or damaged or you need to change your name or personal details

If your passport is burgundy or has 'European Union' on the cover, you can still use it as long as it's valid for travel.

#### Renew online

Use this service to renew your passport online. It costs £75.50.

You'll need:

- a digital photo
- · a credit or debit card
- your passport

Renew online >



#### GOV.UK

Home > Driving and transport > Vehicle tax, MOT and insurance

#### Tax your vehicle

Tax your car, motorcycle or other vehicle using a reference number from:

- a recent reminder (V11) or 'last chance' warning letter from DVLA
- your vehicle log book (V5C) it must be in your name
- the green 'new keeper' slip from a log book if you've just bought it

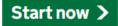
If you do not have any of these documents, you'll need to apply for a new log book.

You can pay by debit or credit card, or Direct Debit.

You must tax your vehicle even if you do not have to pay anything, for example if you're exempt because you're disabled.

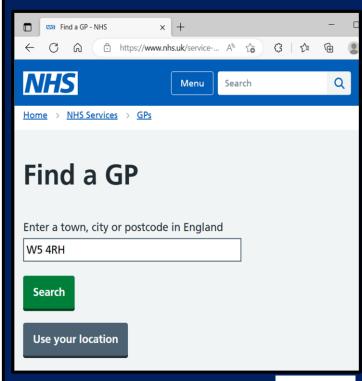
You'll need to meet all the legal obligations for drivers before you can drive.

This service is also available in Welsh.



### **Online Approach**

- **GOV.UK and NHS.UK**
- **Accessibility Standards** (WCAG 2.2 AA)
- Common, clear design
- **Transactions online**



**WCAG** 















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You can view guidance about how to register with a GP.

By using this service you are agreeing to our terms of use and privacy

### Overview: 'Register with a GP Surgery' service

- Free online patient registration service for practices in England
- Access service via NHS 'Find a GP' webpage, NHS App & Practice Website/Poster/Message with URL link

28%

of GP registrations in England came through the service in the last 3 months

**Reduce admin burden for practices** 

76%

positive GP

satisfaction score

- Manages Catchment area
- 93.7% patient matched to NHS record
- Fewer avoidable exceptions/rejections
- Digital Exclusion: Link to 'Paper' version of form

93.7%

of patients are matched to their NHS record

Try it:

https://register.int.gpregistration.nhs.uk/1234

42% of patients use NHS login

1.8m

patients have submitted a registration (all time)

70%

completion rate

Scan/Click to Try it!

95%

77.9%

of GP practices in

England use the

service

positive patient satisfaction score

12 minutes average patient completion time



- Questions include everything needed to register a patient
- Chosen based on insights from:
  - 1) **GPs**
  - 2) Professionals working in GP surgeries
  - 3) NHS digital teams
  - 4) Patients
- Questions are continuously added, changed or removed based on user feedback if it will improve the service.



# Register with a GP Surgery Service

# **Quick Slide through Slides of Questions!**



NHS App Demo Video



Scan/Click to Try it!



< Go back

#### Who is registering with a GP?



Mysel

Someone else

You are registering your child or someone else who needs help completing the form.

Continue

Myself

Would you like to give feedback (opens in new tab) about this page?



Register with a GP surgery

< Go back

# Would you like to sign in with NHS login?

This is the quickest way to complete your registration.

You may have set up an NHS login when using other health websites or apps, like COVID-19 services or the NHS App.

We will use details from your NHS login and share them with your new GP.

**Continue with NHS login** 

Alternatively you can continue without using NHS login:

**Continue without** 

**Continue without** 

1 Single form –
Questions adjusts to
patient's profile
(i.e. adult vs child)
& situation

- 2 No need for separate GMS1 form
- 3 NHS Login (optional)



Scan/Click to Try it!

Would you like to give feedback (opens in new tab) about this page?



Go back

Step 1 of 3 - Matching you to your record

#### What is your name?

Title

-- Select title -- 💠

First name

Middle name(s)

This is an optional field.

Last name

Previous last name

This is an optional field.

Continue





Register with a GP Surgery

< Go back

Step 1 of 3 - Matching you to your record

### What is your date of birth?

For example, 15 3 1984.

Day Month Year



Continue



Would you like to give feedback (opens in new tab) about this page?

# Adult Registration





< Go back

Step 1 of 3 - Matching you to your record

#### Do you know your NHS number?

Telling us your NHS number will give us the best chance of matching you to your NHS record.

You do not need to know your NHS number to continue. If you do not know it, you can tell us your full name instead.

- Yes, I know my NHS number
- No, continue without
- How to find your NHS number

Continue

Yes

Would you like to give feedback (opens in new tab) about this page?



Register with a GP Surgery

< Go back

Step 1 of 3 - Matching you to your record

#### What is your NHS number?

Please enter your NHS number to continue. It is a 10 digit number, like 485 777 3456

Continue

Would you like to give feedback (opens in new tab) about this page?

# If know NHS number



Register with a GP Surgery	Register with a GP surgery
	< Go back
<b>∢</b> Go back	Step 1 of 3 - Matching you to your record
Step 1 of 3 - Matching you to your record	Select your current GP surgery
	25 addresses found for ealing park health centre, W5 4RH
Are you registering with a UK GP for the first time?	Ealing Park Health Centre, 195A South Ealing Road, Ealing, London, W5 4RH
A GP is the first point of contact for health problems.	Albany Practice, Brentford Health Centre, Boston Manor Road Brentford, TW8 8DS
Yes	Brentford Group Practice, Boston Manor Road, Brentford, TWI 8DS
● No	Brentford Family Practice, Boston Manor Road, Brentford, TWI 8DS
Continue	Northfields Surgery, 61 Northfield Avenue, Ealing, London, W13 9QP
	Gordon House Surgery, Mattock Lane Health CTR, 78 Mattock Lane, London, W13 9NZ
	Mattock Lane Health Centre, Mattock Lane Health CTR., 78 Mattock Lane, London, W13 9NZ
Would you like to give feedback (opens in new tab) about this page?	Elthorne Park Surgery, 106 Elthorne Park Road, Hanwell, London, W7 2JJ
	Acton Town Medical Centre, 122 Gunnersbury Lane, Acton.
Register with a GP surgery  < Go back  Step 1 of 3 - Matching you to your record	
What is the name of the GP	Register with a GP surgery
surgery you want to leave?	
If you have been registered at more than one GP	<b>←</b> Go back
surgery previously, please enter the name and address	Step 1 of 3 - Matching you to your record
of the most recent GP surgery you were registered at.	You told us you are registered with
Surgery name	Albany Practice
For example, Leeds general practice	We need to know the postcode of the of the address you used when you registered with this surgery. We'll use it to match you to your medical record.
	Do you know the postcode you used when you
Postcode	registered with this surgery?
	Yes
Continue	No
Continue	Continue
Would you like to give feedback (opens in new tab)	
about this page?	Would you like to give feedback (opens in new tab) about this page?

ery	
e, W5 4RH	
ling Road, Ealing,	
Boston Manor Road,	
Road, Brentford, TW8	
Road, Brentford, TW8	
e, Ealing, London,	
lth CTR, 78 Mattock	Register with a GP surgery
e Health CTR., 78	< Go back
Road, Hanwell,	Step 1 of 3 - Matching you to your record
burv Lane, Acton.	What postcode did you use when you last registered with a UK GP?
	Postcode
	W5 4RH
	Continue
	Would you like to give feedback (opens in new tab) about this pa
with	
ss you used when ch you to your	
en you	

#### NHS

Register with a GP Surgery

#### < Go back

Please confirm these are the correct details for the person registering with Trinity Surgery

#### Your details

Date of birth

Registering

Title	Dr	<u>Change</u>	
First name	Shanker	<u>Change</u>	
Middle name(s)	Not answered	Change	
Last name	Vijayadeva	<u>Change</u>	
Previous last name	Not answered	Change	
Do you know your NHS number?	Yes	Change	
What is your NHS number?		Change	

with a UK GP for the first time? Postcode Change previous GP

**Change** 

We use this information to match your details to our database. We cannot access your medical record and no medical information will be shared at this

Confirm and continue

If previously registered with a UK GP





### **Current UK address**

< Go back

Step 2 of 3 - Personal Details

#### Your address

Tell us where you are living. This could be a permanent or a temporary address such as a shelter, hostel or friend's house.

Your GP surgery can use your address to:

- · check if you are living within the area it covers
- · update your NHS record
- contact you about your appointments, prescriptions and other things relating to your health

#### Do you have an address in the UK?

Yes No

Continue



Register with a GP surgery

< Go back

Step 2 of 3 - Personal Details

#### What is your address?

House number or name (optional)

For example, flat 20A

Postcode

Continue

Would you like to give feedback (opens in new tab) about this page?



Scan/Click to Try it!

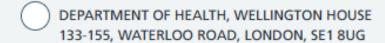
Would you like to give feedback (opens in new tab) about this page?



Step 2 of 3 - Personal Details

#### Select an address

1 address found for SE1 8UG



or

I cannot find the address on the list.

Enter the address manually

Continue



Would you like to give feedback (opens in new tab) about this page?

# a If practice does not accept out of catchment area



Register with a GP surgery

Health Centre is not accepting registrations from this address

Some GP surgeries will only accept patients that live within the area they cover.

Use the Find a GP service to look for a GP surgery that covers your postcode or is accepting out of area registrations.

Find a GP



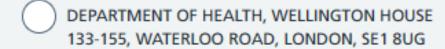


< Go back

Step 2 of 3 - Personal Details

#### Select an address

1 address found for SE1 8UG



or

I cannot find the address on the list.

Enter the address manually

Continue

Would you like to give feedback (opens in new tab) about this page?



Register with a GP Surgery

< Go back

Step 2 of 3 - Personal Details

## This address is outside the area for this GP surgery

Some GP surgeries will only accept patients that live within their catchment areas. You can continue with this registration, but it may not be accepted.

By using the Find a GP service you can find a surgery for this address.

- Continue with this registration

  If the surgery are not accepting out of area registrations they could reject this application.
- Cancel this registration and use Find a GP
  This will end this registration and you will be sent to
  Find a GP. Any answers given so far will not be
  saved and a new registration will have to be
  submitted.

Continue

Would you like to give feedback (opens in new tab) about this page?

b If practice might accept out of catchment area





Continue

Step 2 of 3 - Personal Details

#### What are your contact details?

The NHS and your GP surgery can use these details to call, text or email you about health care services. All phone numbers must be registered in the UK.

Home telephone number (optional)	
Mobile telephone number (optional)	
	1
Email address (optional)	

Would you like to give feedback (opens in new tab) about this page?



Register with a GP Surgery

< Go back

Step 2 of 3 - Personal Details

# Are you sure that you have no access to a phone or email?

It's important that the NHS and your GP surgery have a convenient way of contacting you about this application, appointments, prescriptions or other health services.

Would you like to give feedback (opens in new tab) about this page?

Yes, I don't have access to a phone or email

Continue



# **Contact Details**





Step 2 of 3 - Personal Details

# What is your sex as recorded on your NHS record?

Female

( ) Intersex

Male

Not specified or known

#### Why are you asking this?

This information will be used to match you to your healthcare record.

Continue



### Gender



Scan/Click to Try it!

Step 2 of 3 - Personal Details

#### What is your ethnic group?

Select one option

Asian or Asian British
Includes any Asian background, for example, Bangladesh Chinese, Indian, Pakistani.
Black African, Black British or Caribbean

Mixed or multiple ethnic groups Includes any Mixed background.

Includes any Black background.

White
Includes any White background.

Another ethnic group
Includes any other ethnic background, for example, Arab.

or

Prefer not to say

#### ▼ Why are you asking this?

We collect this information to better tailor healthcare services to your needs. We do not discriminate on grounds of ethnicity.

Continue





Register with a GP Surgery

< Go back

Step 2 of 3 - Personal Details

# Which of the following best describes your Asian or Asian British background?

Pakistani
Bangladeshi

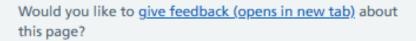
Chinese

Any other Asian background

or

Prefer not to say

Continue



# **Ethnicity**





Step 2 of 3 - Personal Details

#### Do you need a language interpreter?

The GP surgery might arrange an interpreter for appointments in person, over the phone or video call.

Yes

No

Continue

Would you like to give feedback (opens in new tab) about this page?



#### NHS Register with a GP surgery < Go back Step 2 of 3 - Personal Details Which language do you need an interpreter for? British Sign Language Arabic Bengali - Chatgaya Bengali - Sylheti Chinese - Mandarin Chinese - Cantonese Farsi French Gaelic German Gujarati Italian Lithuanian Polish Portuguese Punjabi Somali Spanish Tamil Turkish

Yes

Other

Continue

### Interpreter



Scan/Click to Try it!



Go back

Step 2 of 3 - Personal Details

#### Would you like to choose or change a pharmacy for your prescriptions?

Choosing or nominating a pharmacy means the GP surgery will send prescriptions directly to the pharmacy.

Continue



Would you like to give feedback (opens in new tab) about this page?

Register with a GP Surgery

< Go back

Step 2 of 3 - Personal Details

#### Choose type of pharmacy

High Street Pharmacy

You can collect your prescription items in person from a pharmacy near to you. They may also deliver.

Online-only Pharmacy

These send your prescription items to you in the post. It's not possible for you to choose an onlineonly pharmacy during this registration process. You need to register directly with them instead.

Continue



Would you like to give feedback (opens in new tab) about this page?



# Choose/ Change **Pharmacy** for EPS - 1





page?



Would you like to give feedback (opens in new tab) about this page?



#### Go back

Step 2 of 3 - Personal Details

#### Check chosen pharmacy details

Prescriptions will be sent to this pharmacy only after registration has been confirmed by the new GP surgery. You will then be able get your prescription items like medicines and medical appliances from this pharmacy.

Superdrug Pharmacy 18-19 Ealing B'Dway CTR Ealing W5 5JY

Less than 1.3km away

Day of the week	Opening hours
Monday	9:00am to 7:00pm
Tuesday	9:00am to 7:00pm
Wednesday	9:00am to 7:00pm
Thursday	9:00am to 7:00pm
Friday	9:00am to 7:00pm
Saturday	9:00am to 5:30pm
Sunday	Closed

Continue

Would you like to give feedback (opens in new tab) about this page?



# Choose/ Change Pharmacy for EPS - 2



Step 2 of 3 - Personal Details

#### Are you registered with the Defence Medical Services?

You may be registered with the Defence Medical Services (DMS) if you or a family member were in the UK armed forces and this is the first time you are registering with an NHS GP since you or they left service.



#### Why are you asking this?

This helps us understand where to request your medical records from.

If you have previously been a member of the UK armed forces you may also be able to access additional services for former service members.

Continue





Register with a GP surgery

Go back

Step 2 of 3 - Personal Details

#### Leaving the Defence Medical Services

Depending on your type of service or your relationship to a former member of the armed forces you may need to do one of the following when you leave the Defence Medical Services (DMS):

#### Former regulars

You should have been given a FMED133A form (sometimes called an FMED1 form) when you left the UK armed forces. You should give this to your GP at the earliest opportunity. Your GP will then arrange for your records to be transferred.

#### Former reservists

If you had previously received healthcare from the DMS you should have been given an FMED133A form. If you haven't receive one and think you should have you can follow the NHS Step by step guide for service leavers.

#### · Family of former members of UK armed forces You should inform your GP surgery who will arrange the transfer of your medical records from the DMS.

#### · All other former regulars and reservists If you have previously been in the UK armed forces, but your care has recently been with an NHS GP, your records will be transferred from your previous GP to your new one.

Continue



# Member of UK **Armed Forces / Family member** registered with **Defence Medical Services**



Scan/Click to Try it!

Would you like to give feedback (opens in new tab) about this page?

Would you like to give feedback (opens in new tab) about this



Go back

Step 2 of 3 - Personal Details

# Do you have an emergency contact?

This can be someone like a family member, friend or support worker.





Continue

Yes

Would you like to give feedback (opens in new tab) about this page?



Register with a GP Surgery

Go back

Step 2 of 3 - Personal Details

#### What are the details of your emergency contact?

Full name

Relationship to you

This person is my next of kin

Contact telephone number

For international number include the country code

By continuing you are confirming that is ok to contact this person in an emergency.

Continue



Would you like to give feedback (opens in new tab) about this page?

# **Emergency Contact**



Step 2 of 3 - Personal Details

## Have you recently moved to the UK from another country?

Anybody in England can register with a GP surgery and receive free primary medical care. To get free secondary NHS healthcare in England, such as a referral to hospital, you need to be "ordinarily resident" in the UK. This may require you to have indefinite leave to remain in the UK or status under the EU Settlement Scheme.

You may be exempt from paying for most secondary NHS healthcare, for instance if you have paid the Immigration Health Surcharge or you are a refugee, asylum seeker or victim of modern slavery.

Some hospital care, such as treatment for infectious diseases or types of violence, is free for all.

Yes

ĺ..

No

Continue

Would you like to give feedback (opens in new tab) about this page?



Register with a GP Surgery

Go back

Step 2 of 3 - Personal Details

#### Enter details of where you were born

Country of birth

Place of birth

This can be the town, city or other location you were born in.

Continue

Yes



Would you like to give feedback (opens in new tab) about this page?

### **Recent move to UK**





Step 2 of 3 - Personal Details

#### Where were you born?

England
Wales

( ) Isle of man

Scotland

Northern Ireland

or

None of these

Continue

Would you like to give feedback (opens in new tab) about this page?



Register with a GP surgery

< Go back

Step 2 of 3 - Personal Details

#### Enter details of where you were born

Place of birth

This can be the town, city or other location you were born in.



Continue

Would you like to give feedback (opens in new tab) about this page?

# Where Born

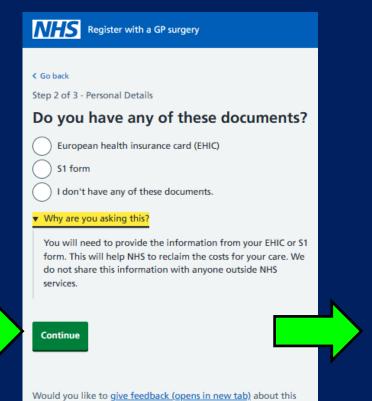




Would you like to give feedback (opens in new tab) about this page?



Would you like to give feedback (opens in new tab) about this page?



Recent move to UK







NEW SERVICE Your feedback (opens in a new tab) will help us to improve it.

Co back

Step 2 of 3 - Personal Details

Have you ever spent more than 6 months in a country where there was an increased risk of catching tuberculosis (TB)?

The GP surgery will use this information to offer appropriate health care services.

Countries with a high number of cases of tuberculosis (TB)



don't know

Continue



# **TB Screening** (Optional)



Scan/Click to Try it!



Go back

Step 2 of 3 - Personal Details

#### What is the name of the GP surgery you want to leave?

If you have been registered at more than one GP surgery previously, please enter the name and address of the most recent GP surgery you were registered at.

#### Surgery name

For example, Leeds general practice

ostcode			

For example, LS13 9PO



Enter the address manually

Continue





#### Select your current GP surgery

25 addresses found for WS 4RH

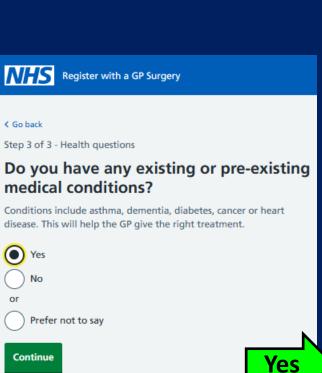
- Ealing Park Health Centre, 195A South Ealing Road, London,
- BRENTFORD GROUP PRACTICE, Brentford Health Centre, Boxton Manor Road, Brentford, TW8 8DS
- Albany Practice, Boston Manor Road, Brentford Health Centre, Brentford, TW8 8DS
- Brentford Family Practice, Brentford Health Centre, Boston Manor Road, Brentford, TWB 8DS
- Northfields Surgery, 61 Northfield Avenue, Ealing, London,
- Gordon House Surgery, Mattock Lane Health Centre, 78 Mettock Lane, London, W13 9NZ
- Dr Htun Nay Lin, Mattock Lane Health Centre, Mattock Lane Health Centre, 78 Mattock Lane, London, W13 9NZ
- Elthome Park Surgery, 106 Elthome Park Road, Hanwell. London, W7 2JJ
- Acton Town Medical Centre, 122 Gunnenbury Lane, Acton,
- London, W3 9BA
- The Florence Road Surgery, 26 Florence Road, London, WS 3TX
- Grosvenor House Surgery, 147 Broadway, West Ealing, London,
- Argyle West Ealing, 5 Castle Hill Parade, The Avenue, London,
- Hillcrest Surgery (Acton), 337 Uxbridge Road, Acton/Ealing, London, W3 9RA
- Chiswick Family Practice- Dr Bhatt and Dr Szyuzko, Unit A. Kelton House, London, W3 8TF
- Chiswick Family Practice, GP Surgery @ Acton Gardens, Unit A.
- The Mill Hill Surgery, 111 Avenue Road, London, W3 8QH
- Crown Street Surgery, 2 Lombard Court, Crown Street, London,
- Wellesley Road Practice, 7 Wellesley Road, Chiswick, London,
- Westseven GP, Hanwell Health Centre, Westseven GP, London,
- The Cuckoo Lane Practice, 1st Floor, 20 Church Road, Hanwell, London, W/ 1DR
- Harrwell Health Centre Lees Naish Bassi, The Harrwell Health Centre, 20 Church Road, London, W7 1DR
- 102 The Avenue Surgery, 102 The Avenue, West Ealing, London,
- The Corfton Road Surgery, 10 Corfton Road, London, WS 2HS
- The Acton Health Centre, 35-61 Church Road, Acton, London,
- Grove Park Terrace Surgery, 25 Grove Park Terrace, Chiswick, London, W4 3E.

Cannot find the address on the list.

Enter the address manually

# **Current GP Surgery**





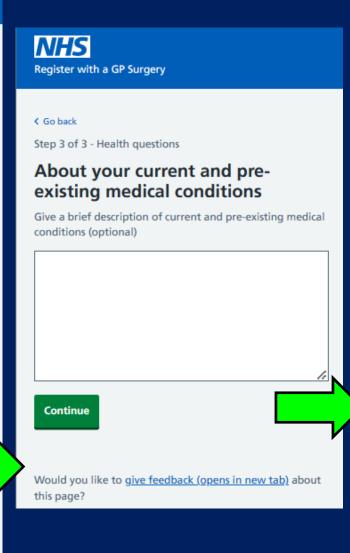
< Go back Step 3 of 3 - Health guestions Do you have any existing or preexisting medical conditions? Please provide as many details as possible about your existing conditions. Alzheimer's disease or dementia Asthma Cancer Diabetes Epilepsy Heart disease High blood pressure (hypertension) Stroke Thyroid disease Other Would you like to give feedback (opens in new tab) about this page? Continue

Would you like to give feedback (opens in new tab) about

NHS

this page?

Register with a GP Surgery



# Medical **Conditions**





Go back

Step 3 of 3 - Health questions

#### Do you have any allergies?

This may include food, drug, and environmental allergies.

Prefer not to say

Continue

Yes

Would you like to give feedback (opens in new tab) about this page?



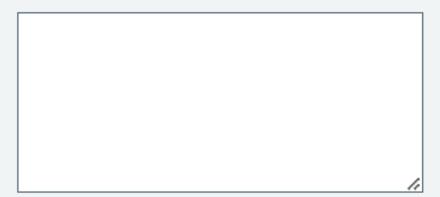
Register with a GP Surgery

< Go back

Step 3 of 3 - Health questions

#### About your allergies

Give a brief description of the condition (optional)



Continue



# Allergies





< Go back

Step 3 of 3 - Health questions

# Do you have any mental health conditions?

It is important to tell us about all existing or pre-existing mental health conditions you may have, so your GP can ensure you are given the necessary treatment.

Yes

 $\bigcirc$  N

or

Prefer not to say

Continue

Yes

Would you like to give feedback (opens in new tab) about this page?



Register with a GP Surgery

< Go back

Step 3 of 3 - Health questions

# About your mental health conditions

Give a brief description of the condition (optional)

Continue



# Mental Health conditions





< Go back

Step 3 of 3 - Health questions

#### Do you have any disabilities?

It is important to tell us about any disabilities you may have, so your GP can ensure you are given the necessary treatment.

Yes

( ) N

or

Prefer not to say

Continue

Yes

Would you like to give feedback (opens in new tab) about this page?



Register with a GP Surgery

< Go back

Step 3 of 3 - Health questions

#### About your disabilities

Give a brief description of the condition (optional)



Continue

Would you like to give feedback (opens in new tab) about this page?

### **Disabilities**



#### NHS

Register with a GP Surgery

< Go back

Step 3 of 3 - Health questions

#### Do you have a carer?

A carer looks after you because you are not able to look after yourself. This could be because of illness, disability or addiction. Your carer can be an adult or child, family member or friend. They can be paid or unpaid, but may get benefits.

O Ye

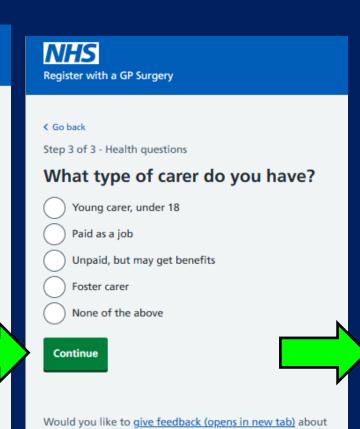
) No

Continue

Yes

this page?

Would you like to give feedback (opens in new tab) about this page?





Register with a GP Surgery

Go back

Step 3 of 3 - Health questions

#### What are your carer's details?

These details are optional, but the GP may ask for more information.

First name

Last name

Relationship to you

For example, they are a family member or friend.

Contact telephone number

Add additional carer

Continue



Would you like to give feedback (opens in new tab) about this page?

# Have a Carer





< Go back

Step 3 of 3 - Health questions

#### Are you a carer?

A carer looks after someone who is not able to look after themselves. This could be because of illness, disability or addiction. Carers can be adults or children. They can be paid or unpaid, but may get benefits.

( Yes

No No

or

Prefer not to say

Continue

Yes

Would you like to give feedback (opens in new tab) about this page?

#### NHS

Register with a GP Surgery

< Go back

Step 3 of 3 - Health questions

#### What type of carer are you?

Young carer, under 18

Paid as a job

Unpaid, but may get benefits

Foster carer

None of the above

Continue

Would you like to give feedback (opens in new tab) about this page?

### **Are a Carer**





Register with a GP surgery

**∢** Go back

Step 3 of 3 - Health questions

#### Do you or your carer need to be communicated with in an accessible form?

For example, braille, audio, large format or EasyRead.

Prefer not to say

Continue





< Go back

Step 3 of 3 - Health questions

#### About the communication needs of you or your carer

Tell us what they need



Continue

Would you like to give feedback (opens in new tab) about this page?

# **Communication** Needs



Scan/Click to Try it!



Register with a GP surgery

NHS

Register with a GP surgery

Go back

Step 3 of 3 - Health questions

# Do you or your carer need any reasonable adjustments to make your visit to the GP surgery accessible?

For example, an audible or visual alert in the waiting room, access to a hearing loop or the support of a note taker.

Ye

O No

or

Prefer not to say

Continue



Would you like to give feedback (opens in new tab) about this page?

< Go back

Step 3 of 3 - Health questions

# About the reasonable adjustments for you or your carer

Tell us what they need



Continue

Would you like to give feedback (opens in new tab) about this page?

# Reasonable Adjustments



Scan/Click to Try it!



Register with a GP Surgery

**←** Go back

Step 3 of 3 - Health questions

# Do you currently take any prescription medication?

This should include prescriptions for contraception or any medicines from abroad. This will help the GP have these ready for you.

Yes

O No

or

Prefer not to say

Continue

Yes

Would you like to give feedback (opens in new tab) about this page?



Register with a GP Surgery

< Go back

Step 3 of 3 - Health questions

# Can you provide more details about your prescription medication?

Give further information about what medications you are currently taking including the name and the dosage if known.

This question is optional.



Continue

Would you like to give feedback (opens in new tab) about this page?



Register with a GP Surgery

< Go back

Step 3 of 3 - Health questions

#### Are any of these repeat prescriptions?

This information will help avoid any delays in your medication.

The GP may speak to you about these prescriptions.

Yes

O No

Prefer not to say

Continue

Would you like to give feedback (opens in new tab) about this page?



Medication



Register with a GP surgery

**∢** Go back

Step 3 of 3 - Health questions

#### What is your height?

This question is optional

Feet Inches



Switch to centimetres

▶ Why are you asking this?

Continue



Would you like to give feedback (opens in new tab) about this page?

### NHS

Register with a GP surgery

Go back

Step 3 of 3 - Health questions

#### What is your weight?

This question is optional

Stone

**Pound** 

Switch to kilograms

▶ Why are you asking this?

**Continue** 

Would you like to give feedback (opens in new tab) about this page?

# Height & Weight





Scan/Click to Try it!



**←** Go back

Step 3 of 3 - Health questions

# How often do you drink alcohol or have a drink containing alcohol?

This includes wine, beer, spirits, Alcopops, cocktails or hot drinks with spirits such as a coffee with whiskey.

$\bigcirc$	Never
	Monthly or less
	2 to 4 times a month
	2 to 3 times a week
	4 or more times a week
or	
	Prefer not to say



Continue

# Alcohol



Register with a GP Surgery

< Go back

Step 3 of 3 - Health questions

# How many units of alcohol do you drink on a typical day when you are drinking?

► Calculate units for drinks containing alcohol

Enter number of units. For example, 2.5.

Continue



Would you like to give feedback (opens in new tab) about this page?



C Go back	
Step 3 of 3 - Health questions	
How often have you had six more units of alcohol on a si occasion in the last year?	
Select one option	
Never	
Less than monthly	
Monthly	
Weekly	
Daily or almost daily	
or	
Prefer not to say	
Continue	

Register with a GP Surgery

< Go back

Step 3 of 3 - Health questions

#### Have you ever smoked?

Select one option

Prefer not to say

Continue

Yes

Would you like to give feedback (opens in new tab) about this page?



Register with a GP Surgery

C Go back

Step 3 of 3 - Health questions

### What best describes you?

I smoke

I used to smoke

Prefer not to say

Continue



Would you like to give feedback (opens in new tab) about this page?

# **Smoking**



Scan/Click to Try it!



Go back

Step 3 of 3 - Health questions

# Do you want important information from your GP record to be available to other health and care professionals?

Your GP surgery needs permission to share important information from your GP record. This is called a Summary Care Record (SCR). Your SCR can only be shared with health and care staff across England who are providing you with direct care. It gives them access to vital information from your GP record.

Yes, share a Summary Care Record with additional information Includes details of your medicines, allergies, adverse reactions and additional information, which includes details of any significant illnesses and health problems, operations and vaccinations
Yes, share a Summary Care Record without additional information Includes details of your medicines, allergies and adverse reactions only
No, do not share a Summary Care Record  Details of your medicines, allergies, adverse reactions and any additional information will not be shared with anyone involved in your direct care

Find out more about <u>Summary Care Records (opens a new tab)</u> and what is included in <u>'additional information' (opens a new tab)</u>.

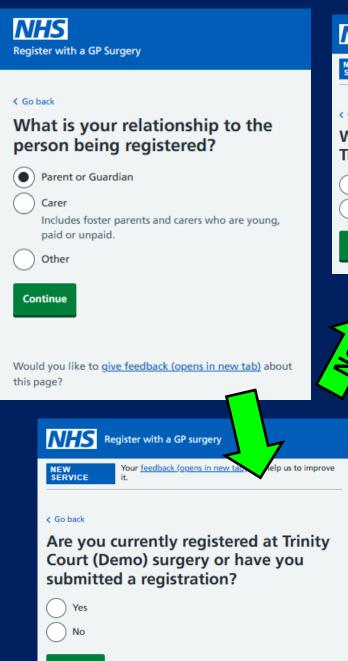
It is not compulsory for you to select any of these options. If you choose not to then your SCR consent preference held at your previous GP surgery will be transferred to your new GP surgery.

# Continue

# **Summary Care Record**



Scan/Click to Try it!



**Continue** 

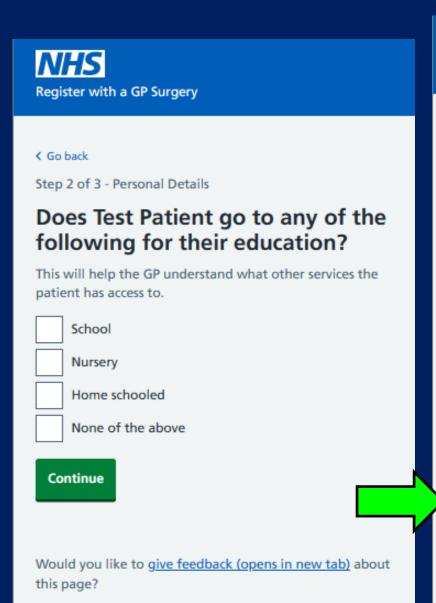


# **Child Registration**

Register with a GP surgery	
∢ Go back	
Step 1 of 3 - Matching patient to their record	
What is the name of the person being registered?	
Title	
Select title 💠	
First name	
rischane	٦
Middle name(s)	
This is an optional field.	
Last name	
Previous last name	•
This is an optional field.	
	ŀ
Continue	

Scan/Click to Try it!

# **Education / Other involved in Care**



NHS Register with a GP Surgery Co back Step 2 of 3 - Personal Details Enter details of where Test Patient goes for their education School details: Name of school Postcode Telephone number

Continue

Would you like to give feedback (opens in new tab) about this page?

NHS

Register with a GP Surgery

Go back

Step 2 of 3 - Personal Details

# Is anyone else involved in Test Patient's care?

This will help the GP understand the patient's care needs.

Hospital specialist or consultant

Health visitor

Social worker

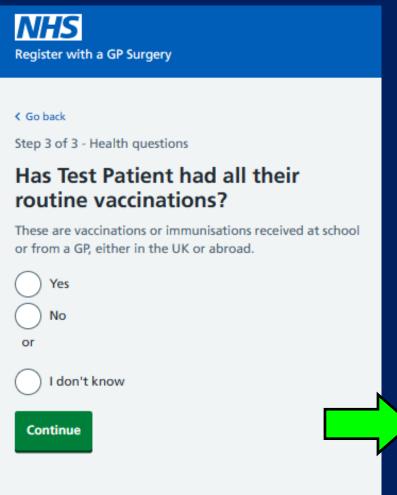
Other health professional

None of the above

Continue

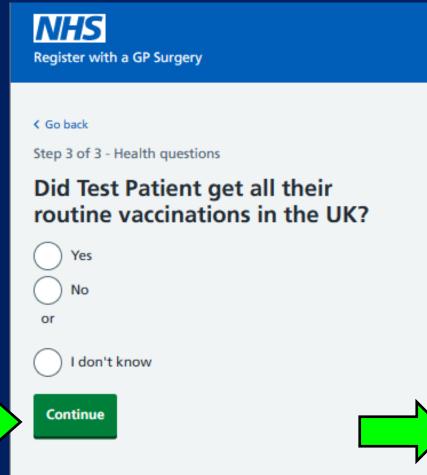


# Vaccinations / Other Carers



Would you like to give feedback (opens in new tab) about

this page?



Would you like to give feedback (opens in new tab) about

this page?





#### < Go back

# Check your details before submitting your application to Trinity court surgery

#### **Personal details**

Current address	LONDON BOROUGH OF EALING, PERCEVAL HOUSE 14-16 UXBRIDGE ROAD LONDON W5 2HL	<u>Change</u>
Email	Not answered	Change
Mobile	07111222333	Change
Home phone	Not answered	Change
Gender	Male	Change
Ethnicity	Asian or Asian British, Any other	<u>Change</u>

#### **Emergency contact**

Do they have an	No	<u>Chang</u>
emergency		
contact		

Asian background

#### **Nominated pharmacy**

Would you like to	No	Cha	ange
nominate a			
pharmacy for			
your			
prescriptions?			

#### **Armed forces**

Have you ever	No	<u>Chan</u>
been a member of		
the armed forces?		

Registration status			
Returning from overseas	No	<u>Change</u>	
What is your country of birth?	England	Change	
What is your place of birth?	London	Change	
Current GP	Ealing Park Health Centre	Change	
	195A South Ealing Road London W5 4RH		
Previous address	I do not have a previous UK address	Change	
Health question	ns		
What is your height?	173 centimetres	<u>Change</u>	
What is your weight?	72 kilograms	Change	
Drinks Alcohol	Never	Change	
Ever smoked	No	Change	
Pre existing medical conditions	No	<u>Change</u>	
Allergies	No	Change	
Mental health conditions	No	Change	
Disabilities	No	Change	
Do they have a carer?	No	Change	
Are they a carer?	No	Change	
Do you or your carer need to be communicated with in an accessible form?	No	<u>Change</u>	
Do you or your carer need any	No	<u>Change</u>	

Ever smoked	No	Chan
Pre existing medical conditions	No	Chan
Allergies	No	Chan
Mental health conditions	No	Chan
Disabilities	No	Chan
Do they have a carer?	No	Chan
Are they a carer?	No	Chan
Do you or your carer need to be communicated with in an accessible form?	No	Chan
Do you or your carer need any reasonable adjustments to make their visit to the GP surgery accessible?	No	<u>Chan</u>
Prescription medication	No	Chan
Do you want important information from your GP record to be available to other health and care professionals?	Yes, share a Summary Care Record with additional information	<u>Chan</u>

By submitting this application you are confirming that, to the best of your knowledge, the details you are providing are correct.

Accept and submit



# Pre-check prior to submission



Scan/Click to Try it!



#### **Application complete**

Your reference number **E85657-00001505** 

Thank you for using this service. We have sent you a confirmation email using the address you provided.

#### What happens next

- The details you gave us will be sent to your chosen GP. They will then register you at their practice.
- · This usually takes no longer than 2 weeks.
- If you need an appointment urgently you can contact the practice to make one or use the 111 service.

#### Overall, how did you feel about the service you received today?

Very satisfied
Satisfied
Neither satisfied or dissatisfied
Dissatisfied

Very dissatisfied

How could we improve this service?

Do not include confidential or medical information in your message. For example, your NHS number, date of birth, or medical

Send feedback

Save up to nine lives as an organ donor

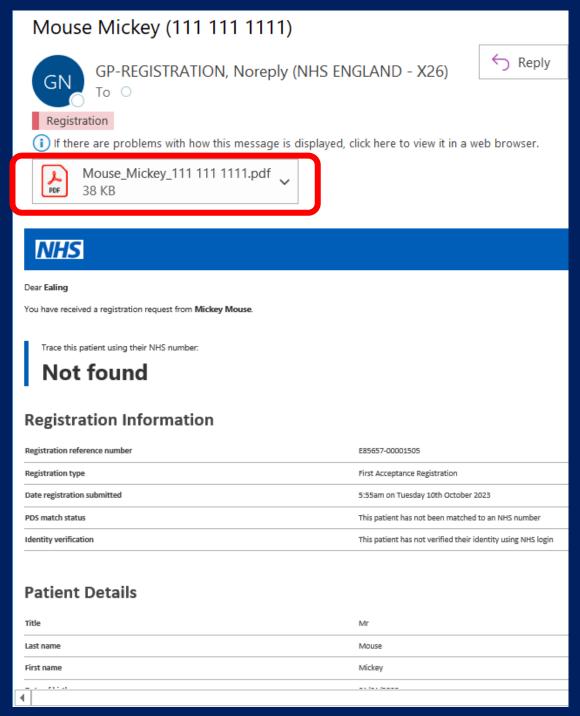
You can register a decision to donate your organs and tissue when you die, regardless of your age or medical conditions.

Find out more about organ donation (opens in a new tab).





**How does** the practice receive the completed online registration form?



## Registration forms received via NHSmail

- Received from: <a href="mailto:noreply.gp-registration@nhs.net">noreply.gp-registration@nhs.net</a>
- Patient information included in BOTH
   1) Body of email 2) Attached PDF
- Important details highlighted at top of email e.g:
  - Use of NHS login
  - Outside Catchment area
- Manual Data Entry ('Cut and Paste')
- Optional: Automatic message via NHS Notify to inform patient when registered



How do new patients find your practice's 'Register with a GP Surgery' service?

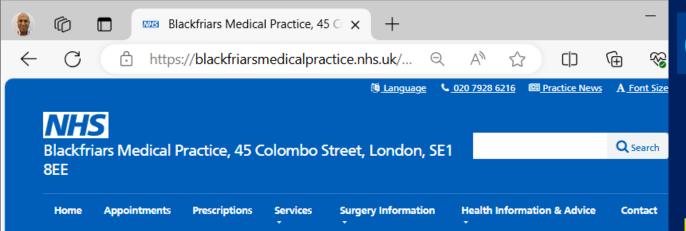
- 1 Practice Website / Promotion
- 2 NHS website Find a GP
- 3 NHS App
- 4 'Paper form' version



NHS App Demo Video



Find a GP



#### **New Patients - Registration**

#### Practice Catchment Area

The practice area is shown with our <u>practice catchment area</u> page. You can enter your postcode (just below the map) to check if you live within our catchment area. You can only register with the practice if your postcode is within our catchment area.

If you are unsure, you can also contact reception to confirm.

If you change your name and address or telephone number please inform us as soon as possible. If you move out of the practice area, you will be required to register with a new practice local to your new address.

We are a **Safe Surgery** - This means that anyone who lives within our catchment area can register with us regardless of immigration status, language or lack of identity (ID) or proof of address. Safe Surgeries translated information: <u>Safe Surgery (EXTERNAL PDF LINK)</u>

#### How to register with us as a patient

If you live in our practice catchment area then the quickest way to register is online, using the link below:

#### Register with us online

If you prefer, you can come to the practice and fill in/or collect paper registration forms. Alternatively you can download the National Paper Registration form here: PRF1-050723.pdf (gp-registration.nhs.uk)

Registrations are usually processed within 2 working days but could take longer if we need to check anything with you from the information that you have provided.

# 1 Practice Website/Promotion

- Add practice's unique registration link to practice website



**Local Services** 

Hearing

Advice

Private Heart Clinic

Personal Trainer

Podiatry/

Footcare

Gym/

Health Club

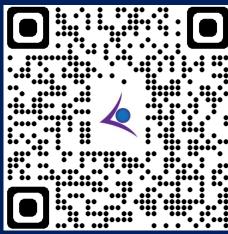
MRI Scanning

Legal

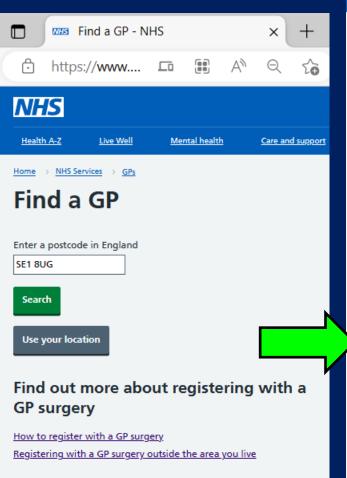
Services

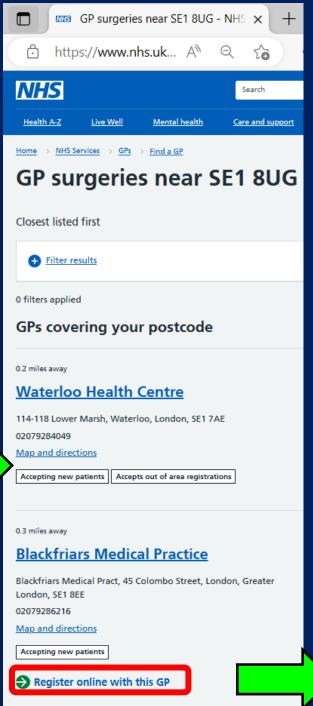
Counselling

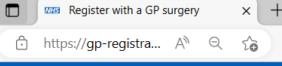
Practice Poster/
Media Screen/
Social Media/
SMS / Email



Scan/Click to Try it!







NHS Register with a GP surgery

#### Register with a GP surgery: Blackfriars Medical Practice, London

Use this service to register with a GP surgery for the first time or to change your current GP surgery.

If you think you need medical help right now visit NHS 111 online.

If you are already registered with a GP surgery you can access some health and prescription services using NHS online services.

#### How long it takes

It takes around 15 minutes to complete a registration. You need to complete the process in one session. If you are registering more than one person make sure to give yourself enough time.

Your chosen GP surgery should register you within 2 weeks of receiving your details.

#### If you are registering more than one person

For multiple or family registrations you need to complete a registration for each person before submitting them all at once.

If you are registering children under the age of 16 years it is important that you register yourself first.

#### Before you start

You do not need your NHS number, but it could make registration easier.

We may ask you for:

- details of previous GP surgery
- basic health and medical information

The information you provide will be used to identify the correct medical records. It will also help the GP surgery to offer relevant and appropriate healthcare services.

Start nov

#### Other ways to register

- Fill in the <u>Register with a GP surgery paper form</u> (PDF, 199 KB, 8 pages) and take it to the surgery you want to join.
- · Contact the surgery you want to join directly.

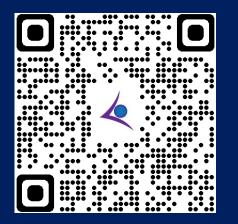
You can view guidance about how to register with a GP.

By using this service you are agreeing to our <u>terms of use</u> and <u>privacy</u> policy.

Would you like to give feedback (opens in new tab) about this page?

# 2 NHS website - Find a GP

https://www.nhs.uk /servicesearch/find-a-gp



Find a GP



#### PRF\_0.1

#### How to register with a GP surgery

To register yourself or someone else with a GP surgery, fill in this form and give it to the surgery you want to register with.

#### You should:

- · use a 'tick' or 'x' for boxes where necessary
- complete all sections that apply to you or the person you are registering
- · provide as much information as possible
- use BLOCK CAPITALS
- if you cannot answer a question or it does not apply write 'Not applicable' or 'N/A'
- · only use black or blue ink
- ask at the reception desk of the surgery you want to register with if you need help completing this form

#### Which sections should be completed?

- · Part A all sections that apply.
- Part B this section is optional, but will help the GP provide the best care.
- Part C only complete these sections if you do not normally live in the UK.

You may be contacted by the GP surgery if you do not complete all the relevant sections.

#### Register onlin

It is quick and secure to register with a new GP surgery online. Check the website of the surgery you want to register with for a link for the 'Register to a GP surgery' service.

#### PART A

Try to provide as much information as possible. If a question does not apply to you or the person you are registering write 'Not applicable' or 'N/A'.

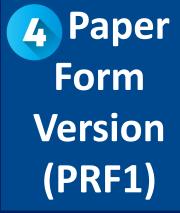
#### Section 1 - Who is registering?

1	Are you registering				
	Yourself (Go to Section 2 - Patient details)  Someone else				
Only	provide your details if you are registering someone else.				
2	Your name	4	Your contact phone number		
3	Your relationship to the person you are registering				

You can help save lives as a blood or organ donor. Become someone's lifeline. Visit www.nhsbt.nhs.uk/lifeline or call us on 0300 123 23 23.

#### Section 2 - Details of patient registering

1	Title	13	Name and address of UK GP surgery you registered with
2	First name		
			Postcode
3	Last name	14	Have you ever lived somewhere else in the UK?
			Yes No
4	Middle name (if you have one)	15	Last address in the UK
5	Previous last name		
			Postcode
6	Date of birth DD MM YYYY		The NHS and your GP surgery can use these details to
			call, text or email you about health care services.  All phone numbers must be registered in the UK.
7	What is your sex as recorded on your NHS record?	16	Home phone number
	Female Male Intersex		
	Not specified or known	17	Mobile phone number
8	NHS number (if you have it)		
		18	Email address
9	Village, town or city of birth		
10	Country of birth	19	Name of emergency contact
11	Current address	20	Phone number of emergency contact
		21	Their relationship to you
	Postcode		
	No fixed address	22	Name of next of kin
12	What postcode did you give to the last GP surgery		
	you registered with?	23	Phone number of next of kin
		24	Their relationship to you



- Pages 1 & 2

https://organi sation.nhswe bsite.nhs.uk/



#### Section 3 - Patients under 18 years

For children under 12 months only	
1 Where were they born?  England Northern Ireland Wales  Isle of Man Scotland Outside the UK	Where was the mother living when the baby was born?  Postcode
For patients under 18 years	
1 Do you attend any of the following?  School Nursery Home school  None of these  2 Address  Postcode	Are any of these involved in your care?  Hospital specialist Health worker  Social worker None of these  Have you had all your routine vaccinations?  Yes No Don't know  5 Did you get your routine vaccinations in the UK?  Yes No Don't know
Section 4 - Additional information	
1 What is your ethnic group?  Choose one section from A to E, then tick one box to best describe your ethnic group or background.  (A) White  English, Welsh, Scottish, Northern Irish or British  Irish  Gypsy or Irish Traveller  Any other White background	(C) Asian or Asian British  Indian Pakistani Bangladeshi Chinese  Any other Asian background  (D) Black/African/Caribbean/British  African Caribbean
(B) Mixed or multiple ethnic groups  White and Black Caribbean  White and Black African  White and Asian  Any other Mixed or Multiple ethnic background	Any other Black, African or Caribbean background  (E) Other ethnic group  Arab  Any other ethnic group  Prefer not to say

#### Section 4 - Additional information

2	Have you registered with a UK GP before?	10	Do you have a carer?
	Yes No		Yes No
3	If you have moved to the UK, what date did	11	What is your relationship to your carer?
	you arrive?		
4	Have you ever served in the UK Armed Forces or were	12	What type of carer are they?
-	you ever registered with a Ministry of Defence GP in		Young carer, under 18 Paid as a job
	the UK or overseas?		Unpaid, but may get benefits Foster carer
	Yes No Prefer not to say		Unpaid, but may get benefits Foster carer
		13	Carer's contact telephone number
	If you were given a FMED133A form (sometimes called an FMED1 form) when you left the UK Armed forces,		
	you should give this to your GP surgery.		
5	Do you need an interpreter for your appointments?	14	What pharmacy do you want your prescriptions sent to?
			Pharmacy address
	Yes No		
6	What language?		
			Postcode
	British Sign Language (BSL)		You can sometimes collect your prescription items from
7	Are you a carer?		your GP surgery instead of having to go to a pharmacy.
	Yes No		Your surgery may discuss this with you
	163 140	15	Do you live more than 1 mile from your nearest
8	What is your relationship to the person you are caring for?		pharmacy?
			Yes No
9	What type of carer are you?	16	Would you have serious difficulty getting medicines or
-	vital type of caref are you:	10	appliances from your nearest pharmacy?
	Young carer, under 18 Paid as a job		Yes No
	Unpaid, but may get benefits Foster carer		Yes No
	Do you want important information from your GP record to	o be ava	ailable to other health and care professionals?
	Your GP surgery needs permission to share important informal	tion from	a year GP record. This is called a Summany Care
	Record (SCR). Your SCR can only be shared with health and o		
	care. It gives them access to vital information from your GP re	cord.	
	Yes, share a Summary Care Record with additional in	nformat	ion
	Includes details of your medicines, allergies, adverse reactions and additional information, which includes details of any		
	significant illnesses and health problems, operations and vaccinations		
	Yes, share a Summary Care Record without additional information		
	Includes details of your medicines, allergies and adverse reactions only		
	No, do not share a Summary Care Record		
	Details of your medicines, allergies, adverse reactions ar involved in your direct care	nd any a	dditional information will not be shared with anyone

Paper Form Version (PRF1)

- Pages 3 & 4

https://organi sation.nhswe bsite.nhs.uk/



#### PART B

You do not have to complete this section. But any information you do give will help the GP give you the best care.

#### Section 5 - Patient health

1	Have you ever had any of these conditions?	10	Allergies
	Alzheimer's disease or dementia  Asthma Cancer Diabetes  Epilepsy Heart disease		
	High blood pressure (hypertension)  Stroke Thyroid disease		
2	What best describes you?  I smoke I used to smoke  I have never smoked Prefer not to say		
4	On average, how many cigarettes do you smoke a day?  What date did you stop smoking? DD MM YYYY		
5	How often do you drink alcohol?  Never Monthly or less 2 to 4 times a month 2 to 3 times a week	11	Mental health conditions
6	4 or more times a week Prefer not to say  How many units of alcohol do you drink on a typical day when you are drinking?  1 pint of 4% beer is 2.5 units. a small 125ml glass of wine is 1.5 units and a 25ml shot of spirits is 1 unit.		
7	How often have you had six or more units of alcohol on a single occasion in the last year?		
	Never Less than monthly  Monthly Weekly Daily or almost daily  Prefer not to say		
8	What is your weight?  Kilograms Or Stone Pounds		
9	What is your height?		
	Centimetres Or Foot Inches		

#### Section 5 - Patient health (continued)

12	Disabilities	14	Give details of any medication you are taking
			Are any of these repeat prescriptions?
13	Other medical conditions		Yes No
	Out inclosi conditions	15	Do you or your carer need to be communicated in an accessible format?
			For example, braille, audio, large format or EasyRead.
			Tell us what you need
		16	Do you or your carer need any reasonable adjustments
		10	to make your visit to the GP surgery accessible? For example, an audible or visual alert in the waiting room,
			access to a hearing loop or the support of a note taker.
			Tell us what you need

# Paper Form Version (PRF1)

- Pages 5 & 6

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#### PART C

#### Section 6 - Patients from abroad

Complete this section if you are:

- · visiting the UK and do not normally live here.
- currently living in the UK, but do not think of it as your permanent country of residence. For example, you are studying here or have come to the UK as part of your job.
- a permanent resident in the UK and receive a pension or benefit from a European country.

Information on eligibility to free care outside the GP practice	
Anyone can register with a GP practice and receive free medical care from that practice. However, should you be referred for treatment outside the practice or need unplanned care, for example at a hospital, charges may apply if you are a visitor or temporary resident.	
Some groups of visitors or temporary residents are eligible to receive this care free of charge. Documentation may be required to demonstrate eligibility.	
Examples of those eligible include:  refugees, asylum seekers, those receiving certain forms of state support  suspected or confirmed victims of modern slavery and human trafficking  temporary residents with a valid visa of over 6 months. You may have paid the immigration health surcharge with your visa application. Note that assisted conception services remain chargeable to this group  visitors from the EEA will need to provide their EHIC (European Health Insurance Card), which covers immediately necessary unplanned treatment, or a S2 form which covers planned treatment.	
Additionally, some services are free of charge to all visitors, including diagnosis and treatment for infectious diseases and sexually transmitted infections.	
Immediate necessary care, maternity care and other urgent care that cannot wait until a chargeable visitor's departure from the UK will not be withheld or delayed due to charges. But non-urgent treatment will not be given until full payment is received.	
More information can be found in the patient leaflet available from the GP practice.	
Select the statement that applies to you	
I understand I may have to pay for NHS treatment outside of the GP practice.	
I do not have to pay for NHS treatment outside of the GP practice and have documents to prove this.	
I do not know if I have to pay for treatment.	

#### PART C

#### Section 6 - Patients from abroad (continued)

Giving us this information means that if you need NHS care outside the GP practice and you are entitled to that care without charge, it will be easier for you to demonstrate this entitlement.

We'll use the information to establish your chargeable status in order to recover NHS costs from countries responsible for your healthcare where applicable. This will not impact your entitlement to register with the GP practice or to receive free GP services.

1	Tick one of the following  I have an S1 form issued by an EU or EEA member state  I am entitled to an EHIC card, but I do not have one  I have an EHIC card issued by an EU or EEA member state	I am in receipt of a European pension or benefit  I am in the UK as part of my employment  None of these
	Enter details from your EHIC	
1	Country code	5 Personal identification number
2	Name	6 Identification number of the institution
3	Given name	7 Identification number of the card
4	Date of birth DD MM YYYY	8 Expiry date DD MM YYYY
-	Date of Differ DD Will 1111	CAPITY GATE DO MIN 1111

#### How will your EHIC and \$1 data be used?

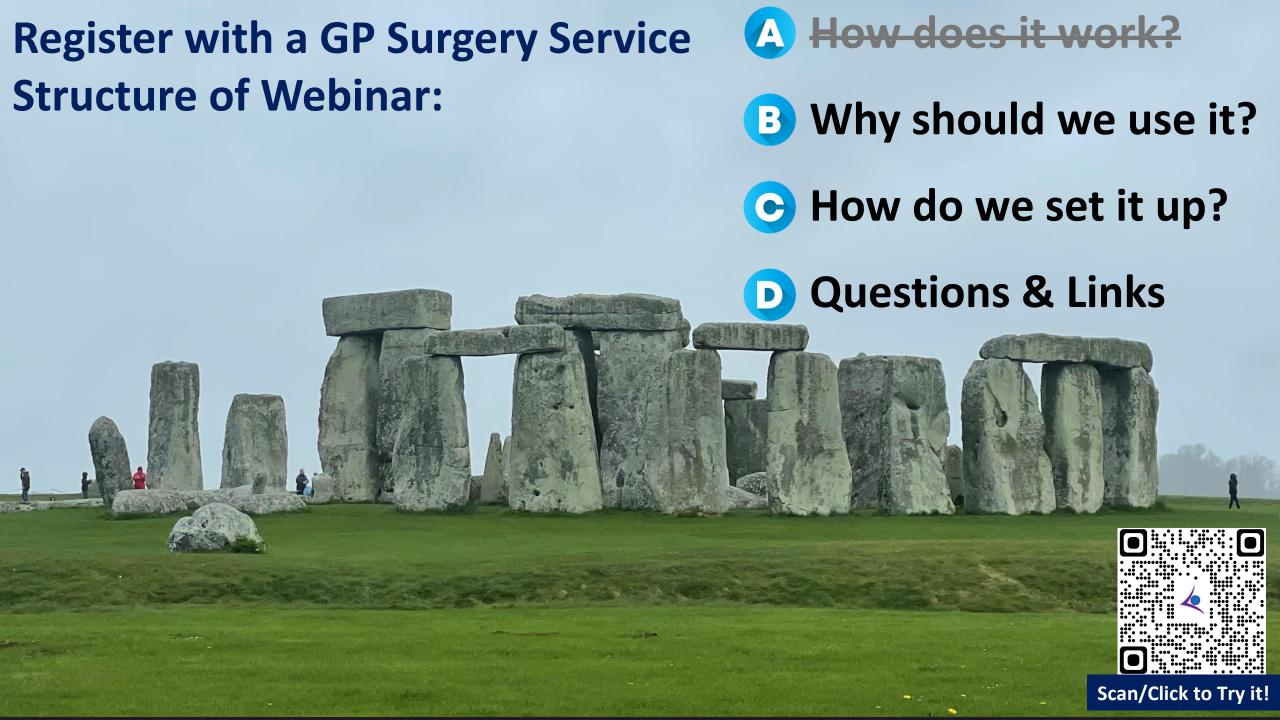
By using your EHIC for NHS treatment costs your EHIC data and GP appointment data will be shared with NHS secondary care (hospitals) and NHS Digital solely for the purposes of cost recovery. Your clinical data will not be shared in the cost recovery process. Your EHIC or S1 information will be shared with Business Service Authority for the purpose of recovering your NHS costs from your home country.

# Paper Form Version (PRF1)

- Pages 7 & 8

https://organi sation.nhswe bsite.nhs.uk/







# B Why should we use it?

"I can't see any benefits from the online 'Register with a GP Surgery' service.

I'm sticking with our paper registration forms"

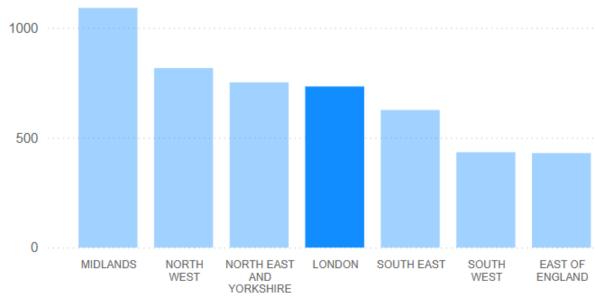


Scan/Click to Try it!

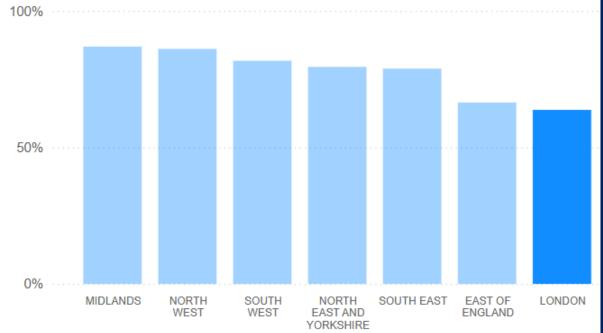


**Scan/Click for More Info** 

#### Enrolled Practices by Region Hierarchy



#### % of Practices Enrolled by Region Hierarchy



### **Enrolled Practices across England:**

- 4883 practices (77.9%) enrolled (as per 02/10/2024)
- 733 practices (63.7%) across London; 70.8% NWL ICB

Region	Total Practices	Enrolled Practices	Difference from Prev Week	% of GPs Enrolled	Not Enrolled Practices
⊕ MIDLANDS	1,255	1091	53	86.9%	164
■ NORTH WEST	949	817	30	86.1%	132
	531	434	20	81.7%	97
■ NORTH EAST AND YORKSHIRE	946	752	40	79.5%	194
<b>⊞ SOUTH EAST</b>	794	626	19	78.8%	168
⊞ EAST OF ENGLAND	647	430	22	66.5%	217
□ LONDON	1,150	733	28	63.7%	417
	173	142	2	82.1%	31
	193	137	4	71.0%	56
□ NHS NORTH WEST LONDON	342	242	5	70.8%	100
Ealing	71	69	1	97.2%	2
Brent	51	41	0	80.4%	10
Harrow	32	23	2	71.9%	9
West London	40	28	2	70.0%	12
Hillingdon	44	28	0	63.6%	16
Hammersmith And Fulham	28	17	0	60.7%	11
Central London (Westminster)	32	18	0	56.3%	14
Hounslow	44	18	0	40.9%	26
	175	107	12	61.1%	68
	267	105	5	39.3%	162
Total	6,272	4883	212	77.9%	1389

#### Latest uptake data:

https://digital.nhs.uk/services/regist er-with-a-gp-surgery-service/serviceuptake-information



**Uptake Data** 

### NWL - 100 Practices not currently enrolled with 'Register with a GP Surgery service' (02/10/2024):

Brent	SUDBURY & ALPERTON MEDICAL CENTRE
Brent	JAI MEDICAL CENTRE (BRENT)
Brent	CHALKHILL FAMILY PRACTICE
Brent	GLADSTONE MEDICAL CENTRE
Brent	LANFRANC MEDICAL CENTRE
Brent	PRESTON ROAD SURGERY
Brent	PRESTON MEDICAL CENTRE
Brent	SUDBURY SURGERY
Brent	KINGS EDGE MEDICAL CENTRE
Brent	ST. GEORGES MEDICAL CENTRE

Central London (Westminster)	VICTORIA MEDICAL CENTRE
Central London (Westminster)	MAIDA VALE MEDICAL CENTRE
Central London (Westminster)	PIMLICO HEALTH AT THE MARVEN SURGERY
Central London (Westminster)	SOHO CENTRE FOR HEALTH AND CARE
Central London (Westminster)	CRAWFORD STREET SURGERY
Central London (Westminster)	MAYFAIR MEDICAL CENTRE
Central London (Westminster)	THIRD FLOOR LANARK ROAD MEDICAL CENTRE
Central London (Westminster)	IMPERIAL COLLEGE HEALTH CENTRE
Central London (Westminster)	NEWTON MEDICAL CENTRE
Central London (Westminster)	WESTMINSTER SCHOOL
Central London (Westminster)	THE DOCTOR HICKEY SURGERY
Central London (Westminster)	WOODFIELD ROAD MEDICAL CENTRE
Central London (Westminster)	GROUND FLOOR LANARK MEDICAL CENTRE
Central London (Westminster)	GREAT CHAPEL STREET MEDICAL CENTRE

Ealing	CHISWICK FAMILY PRACTICE
Ealing	NURSING HOME SERVICES

Hammersmith And Fulham	THE SURGERY, DR DASGUPTA & PARTNERS
Hammersmith And Fulham	BROOK GREEN MEDICAL CENTRE
Hammersmith And Fulham	THE SURGERY, DR MANGWANA & PARTNERS
Hammersmith And Fulham	THE NEW SURGERY
Hammersmith And Fulham	DR CANISIUS & DR HASAN, PARKVIEW CFH&W
Hammersmith And Fulham	SHEPHERDS BUSH MEDICAL CENTRE
Hammersmith And Fulham	THE FULHAM MEDICAL CENTRE
Hammersmith And Fulham	GP AT HAND
Hammersmith And Fulham	DR UPPAL & PARTN, PARKVIEW CTR FOR H&W
Hammersmith And Fulham	DR RK KUKAR, PARKVIEW CTR FOR H&W
Hammersmith And Fulham	THE MEDICAL CENTRE, DR KUKAR

Harrow	THE CIRCLE PRACTICE
Harrow	BELMONT HEALTH CENTRE
Harrow	PINNER VIEW MEDICAL CENTRE
Harrow	THE CIVIC MEDICAL CENTRE
Harrow	THE STREATFIELD MEDICAL CENTRE
Harrow	ZAIN MEDICAL CENTRE
Harrow	KENTON BRIDGE MEDICAL CENTRE - DR RAJA
Harrow	SAVITA MEDICAL CENTRE
Harrow	FIRST CHOICE MEDICAL CARE

Hounslow	THORNBURY ROAD CENTRE FOR HEALTH
Hounslow	ALBANY PRACTICE
Hounslow	HOUNSLOW MEDICAL CENTRE
Hounslow	CARLTON SURGERY
Hounslow	CHISWICK HEALTH PRACTICE
Hounslow	TWICKENHAM PARK MEDICAL CENTRE
Hounslow	ST DAVIDS PRACTICE
Hounslow	BLUE WING FAMILY DOCTOR UNIT
Hounslow	CHESTNUT PRACTICE
Hounslow	FIRSTCARE PRACTICE
Hounslow	REDWOOD PRACTICE
Hounslow	CHISWICK FAMILY DRS PRACTICE
Hounslow	JERSEY PRACTICE
Hounslow	GLEBE STREET SURGERY
Hounslow	CLIFFORD ROAD SURGERY
Hounslow	GREENBROOK BEDFONT
Hounslow	GROVE VILLAGE MEDICAL CENTRE
Hounslow	SKYWAYS MEDICAL CENTRE
Hounslow	GILL MEDICAL PRACTICE
Hounslow	QUEENS PARK MEDICAL PRACTICE
Hounslow	BRENTFORD FAMILY PRACTICE
Hounslow	LITTLE PARK SURGERY
Hounslow	HMC HEALTH HESTON GREAT WEST
Hounslow	GROVE PARK TERRACE SURGERY
Hounslow	THE PRACTICE HEART OF HOUNSLOW
Hounslow	THE PRACTICE FELTHAM

Hillingdon	MOUNTWOOD SURGERY
Hillingdon	THE DEVONSHIRE LODGE PRACTICE
Hillingdon	OXFORD DRIVE MEDICAL CENTRE
Hillingdon	CENTRAL UXBRIDGE SURGERY
Hillingdon	TOWNFIELD DOCTORS SURGERY
Hillingdon	THE WARREN PRACTICE
Hillingdon	OTTERFIELD MEDICAL CENTRE
Hillingdon	ST MARTINS MEDICAL CENTRE
Hillingdon	CHURCH ROAD SURGERY
Hillingdon	ACREFIELD SURGERY
Hillingdon	WALLASEY MEDICAL CENTRE
Hillingdon	WEST LONDON MEDICAL CENTRE
Hillingdon	KINCORA DOCTORS SURGERY
Hillingdon	QUEENS WALK MEDICAL CENTRE
Hillingdon	DR MLR SIDDIQUI'S PRACTICE
Hillingdon	SOUTHCOTE CLINIC
West London	WESTBOURNE GROVE MEDICAL CENTRE
West London	THE GARWAY MEDICAL PRACTICE
West London	SHIRLAND MEDICAL
West London	ELGIN CLINIC
West London	ROSARY GARDEN SURGERY
West London	THE NOTTING HILL MEDICAL CENTRE
West London	THE ABINGDON HEALTH CENTRE

vvest London	THE GARWAY MEDICAL PRACTICE
West London	SHIRLAND MEDICAL
West London	ELGIN CLINIC
West London	ROSARY GARDEN SURGERY
West London	THE NOTTING HILL MEDICAL CENTRE
West London	THE ABINGDON HEALTH CENTRE
West London	THE SURGERY
West London	ROYAL HOSPITAL CHELSEA
West London	KENSINGTON PARK MEDICAL CENTRE
West London	KNIGHTSBRIDGE MEDICAL CENTRE
West London	BROMPTON MEDICAL CENTRE



# **Benefits for Practices**

#### Reduces practice burden from registrations

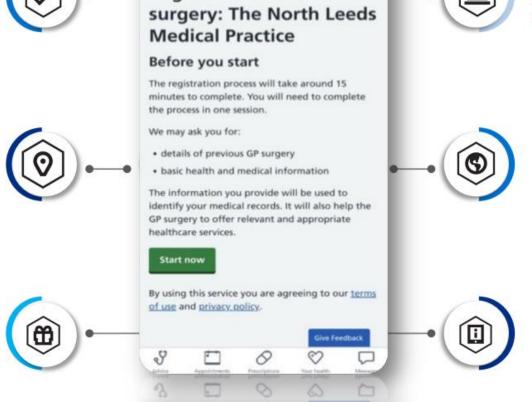
- √ 90% applications include an NHS Number reducing practice time to identify patients and creating less duplicates or confused patients.
- ✓ Patient's identity can be validated through NHS login
- Our service has 3x fewer exceptions with PCSE vs other services
- ✓ Handles visitor and migrant paperwork
- Speeds up registration time(even with manual data entry)

#### **Catchment Area Checks**

- Reduces inappropriate registrations by use of catchment area checks (eDEC)
- Practices easily notified if applicant is out of area so they can quickly accept or reject registrations

#### **Supports Automation**

- Compatible with 3rd party Robotic Process
  Automation (RPA) services to reduce patient
  registration time
- 80% of registrations can be automated and processed in less than a minute (optional add-on)



NHS

Register with a GP

€ Back

#### Accessible to All

- ✓ Piloting the new paper form equivalent, combining GMS1 and New Patient Health Questionnaire
- Meets accessibility standards
- Compatible with browser translator services
- Patients can register using practice website, NHS
   App and find enrolled practices using 'Find a GP'

#### GP Feedback driven roadmap

- Question set developed in collaboration with GPs
- Continuously looking for opportunities to improve the service

#### Free to use and easy to join

- Centrally provided by NHS England at no cost to practices
- Just 5 minutes to get started!



# **GP Contract 2024/2025**

Classification: Official



NHS England

London

SE1 BUG

Wellington House

28 February 2024

133-155 Waterloo Road

To: • All GP practices in England

Primary care networks:
 clinical directors

cc. Integrated care boards:

· Primary care leads

Chief executives

NHS England regions:

regional directors

regional directors of commissioning regional directors of primary care

and public health

regional directors of primary care

Dear colleagues,

#### Arrangements for the GP contract in 2024/25

The contract consultation for 24/25 has now concluded and I am writing to inform you of the final arrangements for the upcoming financial year.

General practice is central to the NHS, and the hard work of GPs and primary care staff is hugely valued and appreciated. Over the course of the last year, NHS England and the Department of Health and Social Care have listened closely to the views of the profession and patients and have worked hard to address these in the GP contract where possible. We have heard loud and clear the need for simpler and more flexible arrangements, which help practices free up time and improve patient access and experience.

In response to what we have heard, from April we will:

- Cut bureaucracy for practices by suspending and income protecting 32 out of the 76 Quality and Outcomes Framework (QOF) indicators. The investment and Impact Fund (IIF) indicators will be reduced from five to two and the Capacity and Access Payment (CAP) will increase by £46m to £292m by retiring three Investment and Impact Fund (IIF) indicators.
- Help practices with cash flow and increase financial flexibilities by raising the QOF aspiration payment from 70% to 80% in 2024/25 and the Capacity and Access Improvement Payment (CAIP) will now start to be paid at any point in the year, once PCNs confirm they meet the simple criteria for payment.

Publication reference: PRN01111

- 12. This data will be used by ICBs and NHS England to support service improvement and planning, for example:
  - better insight into patient demand and access trends which systems can use to support understanding of operational pressure in general practice; and
  - better understanding patterns of demand and period of surge activity to inform commissioning of local services.
- 13. The requirement will come into force from October 2024 to allow practices time to review and understand their own data before it is shared as outlined.

#### Performers List

- 14. During the COVID-19 pandemic there was an amendment to the Performers List Regulations that intended to allow doctors other than GPs to deliver primary care services without being on the Medical Performers List (MPL) if they had a prescribed connection to a designated body in the Medical Profession (Responsible Officers) Regulations 2010; or were granted permission to practise as medical practitioners in hospitals owned or managed by such bodies.
- 15. Flexibilities similar to the COVID-19 amendment will be made permanent. Doctors that are employed or registered with bodies designated by the Medical Profession (Responsible Officers) Regulations 2010 (Schedule, Part 1 only) will be able to deliver primary care services without being on the MPL. There will be a corresponding change to the GP contract regulations.
- 16. These changes will permit GP practices and PCNs to employ doctors who are already employed, for example, by an NHS trust, NHS foundation trust or health board without the requirement for the doctor to also be registered on the MPL.
- 17. Supporting guidance will also be issued to clarify that non-GP doctors should not see undifferentiated patients, and that they continue to be required to operate within their sohere of competence.

#### Registering with a GP

- 18. NHS England has co-developed a new registration solution with patients and practices to make registering with a GP easier, simpler and standardised. Over 2000 practices have already adopted the solution which consists of an online registration service and a new paper form. Practices will be contractually required to adopt and offer both formats.
- There will be a mobilisation period with both formats to be in place from October 2024

#### Recognising the importance of continuity of care

20. In order to highlight the importance of continuity of care, whilst ensuring practices have flexibility to deliver services to best meet the needs of their patient population, the provisions in the GP Contract Regulations will be amended to explicitly require continuity of care to be considered when determining the appropriate response when a patient contacts their practice.

Copyright © NHS England 2024

- Requirement to use both online and 'paper' form version of 'Register with a GP Surgery' service by October 2024
- Put aside the contract →
   Aim is that you 'want' to use it, rather than feel you 'have' to use it.

PRN01111-letter-gp-contractarrangements-24-25.pdf (england.nhs.uk)







0 filters applied

#### GPs covering your postcode

0.2 miles away

#### **Waterloo Health Centre**

114-118 Lower Marsh, Waterloo, London, SE1 7AE

Map and directions

Accepts out of area registrations Accepting new patients

#### **Blackfriars Medical Practice**

Blackfriars Medical Pract, 45 Colombo Street, London, Greater London, SE1 8EE

Map and directions

Accepting new patients

Register online with this GP



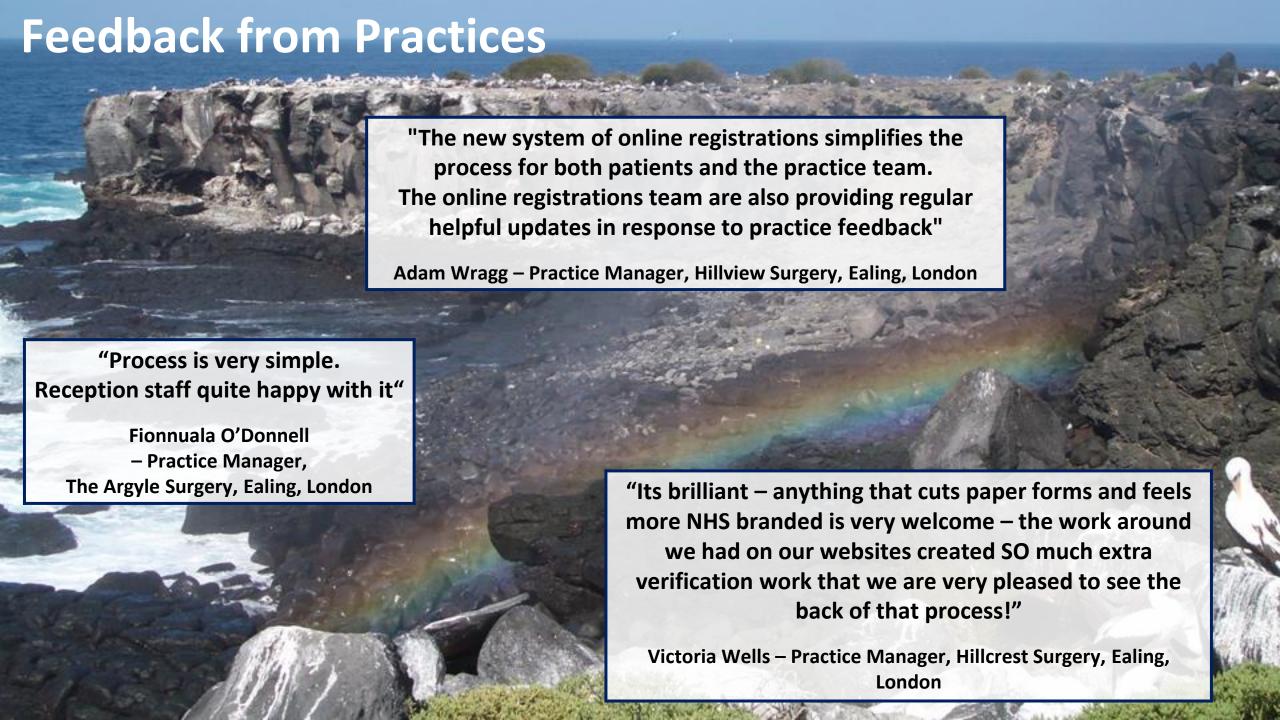
Are patients more likely to chose practices with 'Register online' option?

No other online registration solution will show up as 'Register online' option on 'Find a GP'

Can your practice afford NOT to use the service if your neighbouring practices are?



Find a GP





# Limitations



Primary Medical Care
Policy & Guidance Manual



# Standardised Questions: Unable to customise questions locally



- Avoids too many onerous questions for patient as barrier to register
- Able to suggest changes to national team
  - Variable quality of patient responses
- Practice capacity to use data received
  - **GP2GP Transfer of records**
- Can still digitally send/receive patient supplementary questions/forms

NHS Login authentication only:
Patients unable to upload Photo ID / Proof of
Address / Other documents (e.g.
Immunisation History/Records etc)

- ID/Proof of Address not required to register

- Able to have supplementary local process (e.g. via NHSmail) for patient to send documents to practice



Do we adequately test the safety/experience of purchased I.T?

.....or do we assume others have and it must be ok as lots of people are already using it?

# Future Roadmap: Interoperability & Localisation

- Ability to link to further 'Local questions/content'
- Core GP IT systems

   (likely Jan 2025 for EMIS & TPP)
   to start to directly receive
   registrations and add info to
   record
  - → Interim: Automation providers can (at cost) reduce manual Data Entry

https://digital.nhs.uk/services /register-with-a-gp-surgeryservice/benefits-andfeatures/roadmap



- Primary Care Registration Management (PCRM) is replacing National Health Application and Infrastructure Services (NHAIS)
   Similar to how Cervical Screening Management System (CSMS) replaced NHAIS / Open Exeter
  - Updated patient contact data like email address and phone number to be applied directly to the Personal Demographics Service (PDS) rather than this data being updated via local staff and systems.

### Automating patient registrations using Robotic Process Automation (RPA)

80%

Registrations Automated





NHS Register with a GP Surgery

#### Register with a GP surgery

#### Before you start

The registration process will take around 15 minutes to complete. You will need to complete the process in one session. You do not need your NHS number, but it could make registration easier

We may ask you for:

- · details of previous GP surgery
- · basic health and medical information

The information you provide will be used to identify the correct medical records. It will also help the GP surgery to offer relevant and appropriate healthcare services.



#### Other ways to register

You can register with a GP by contacting your chosen GP surgery or completing a GMS1 registration form.

You can view guidance about how to register with a GP.



**Automated** Registrations

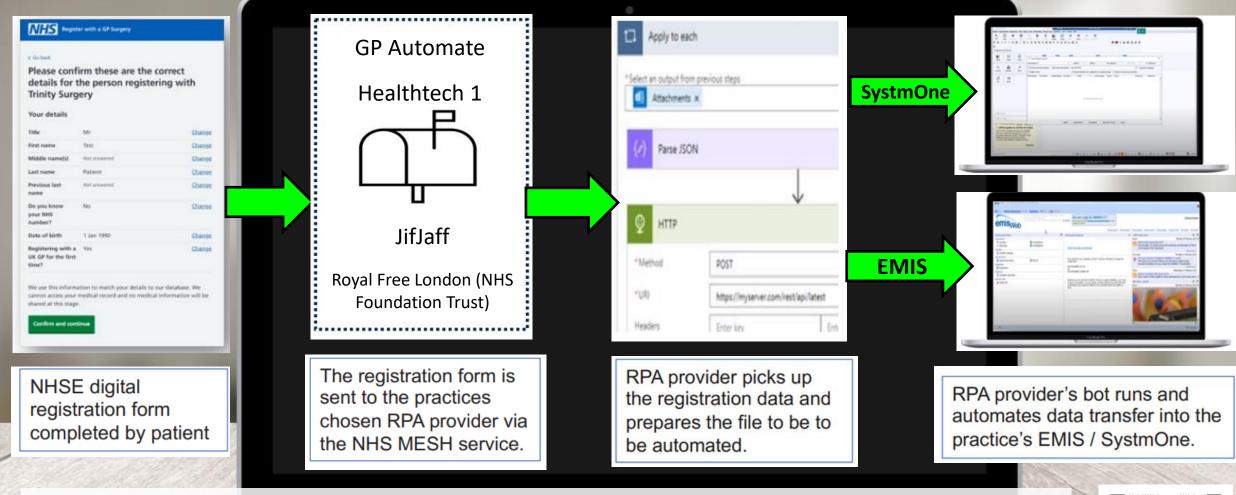




**RPA Demo** 

Demo of Automation: <a href="https://youtu.be/rDlr5xDkaDc">https://youtu.be/rDlr5xDkaDc</a>

## Automating patient registrations using Robotic Process Automation (RPA)

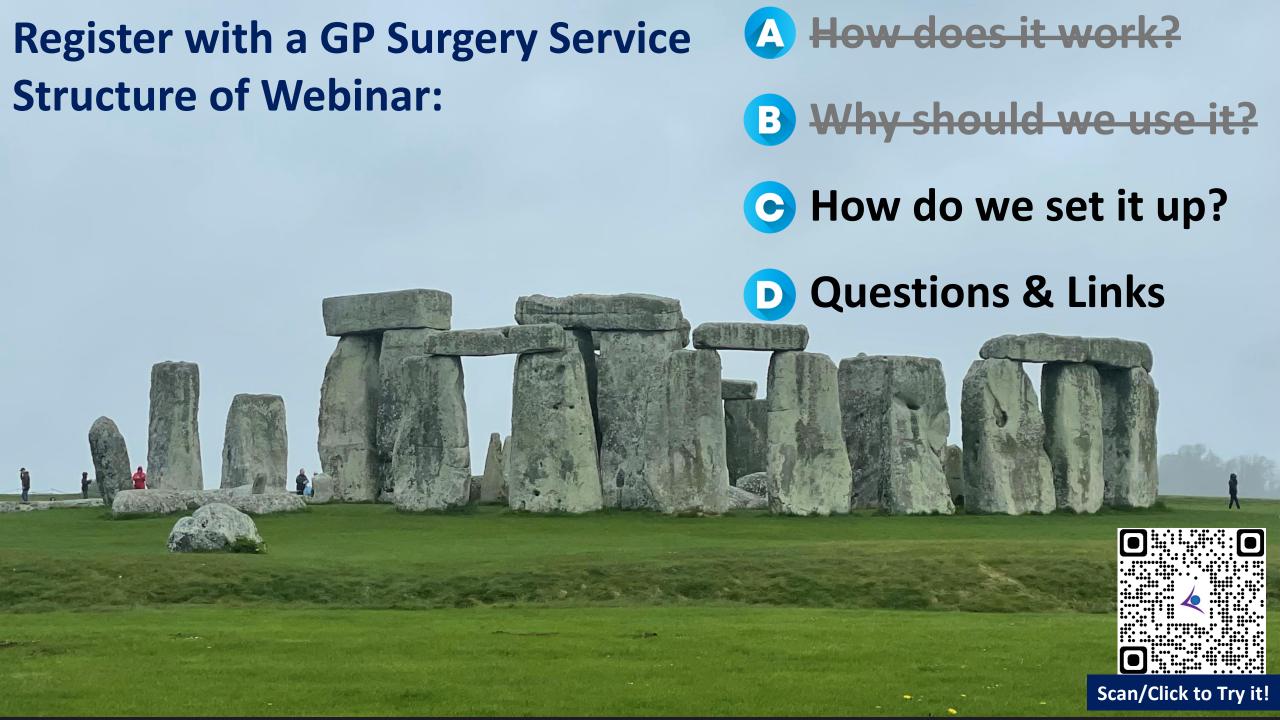


- RPA (Robotic Process Automation) is a technology that uses digital robots to emulate human actions interacting with digital systems
- 'Register with a GP Surgery' team have worked with RPA providers to develop interim RPA solutions for the NHSE registration form to further reduce practice admin workload

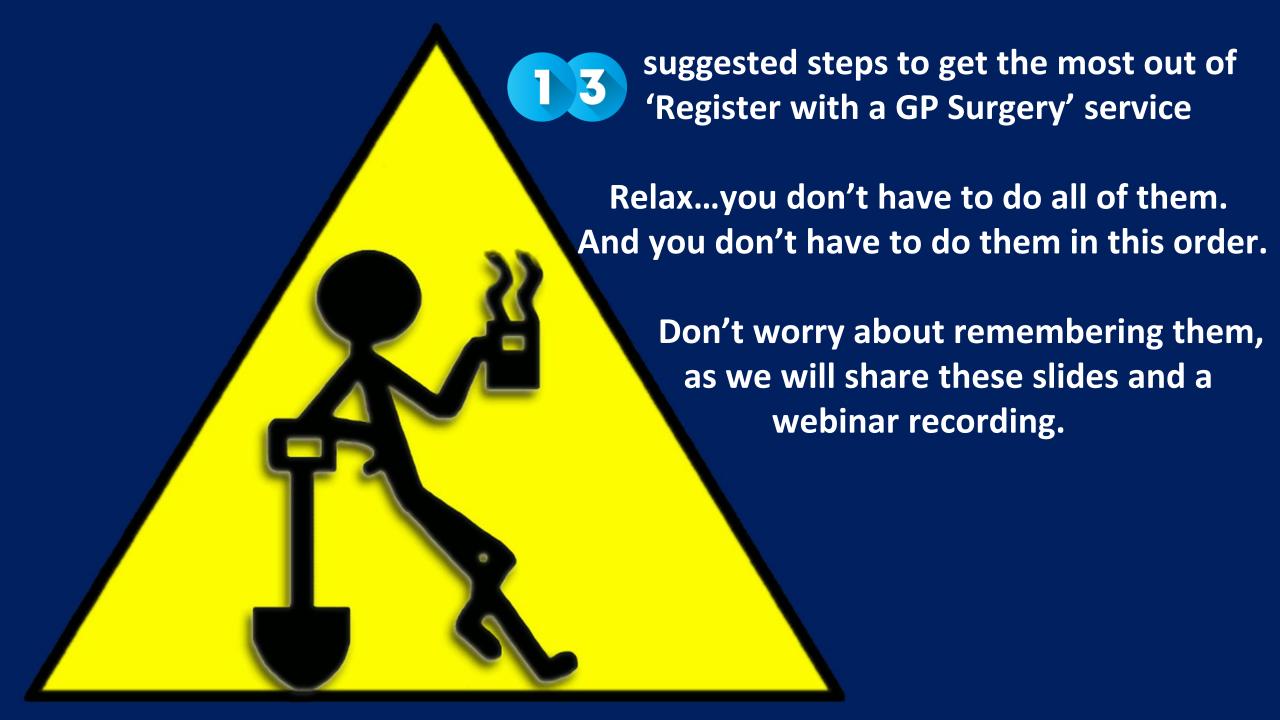




We believe you will grow to love RGS

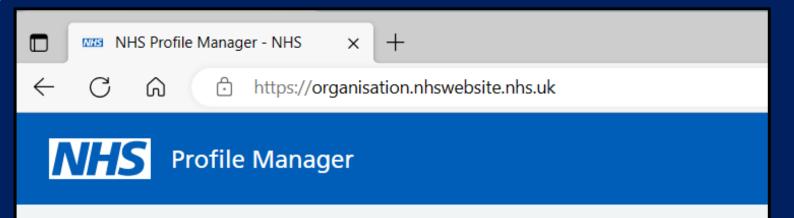








## **Enrol for service via NHS Profile Manager**



## **NHS Profile Manager**

This is your new home to manage NHS profiles and respond to reviews.

- Sign in
- Register

For service support, email: <a href="mailto:ssd.nationalservicedesk@nhs.net">ssd.nationalservicedesk@nhs.net</a> or call 0300 303 5035. Support is available 24 hours a day, 7 days a week.

https://organisation. nhswebsite.nhs.uk/





Check your profiles

Respond to reviews

Sign out

## **NHS Profile Manager**

#### **Check your profiles**

Manage and edit information on your profiles, including contact details and opening times

#### Respond to reviews

Read and respond to reviews left by NHS website users

#### **Add profiles**

This will send a request to the NHS website service desk

#### Sign up to the Register with a GP surgery service

Sign up to a service which gives patients the option to register with your surgery online

# For service support, email: ssd.nationalservicedesk@nhs.net or call 0300 303 5035.

**NHS Profile Manager** 

**Enrol for service via** 

Support is available 24 hours a day, 7 days a week.

https://organisation.nhswebsite.nhs.uk/



## Sign up to Register with a **GP** surgery

Patients in England can now Register with a GP surgery online (Opens in new tab).

When a practice has been registered using the GP Registration Service it will be able to accept online registrations from new patients.

Once you have signed up, you will receive a unique url web address to put on your surgery's website.

#### Before you start

You'll need access to an nhs.net shared mailbox. Without this you will not be able to see any patient registration details.





#### About using this service

By using this service you are agreeing to our terms of use and privacy policy.



∢ Go back

#### Completing this registration process

You need to complete this registration process if you want to offer the Register with a GP Surgery Online service to your patients.

#### What you need to do

- answer all the guestions in this registration process
- · register multiple practices individually

#### What we will do

Once you have completed this registration process we will:

- create a unique registration url for your surgery webstie
- update Find a qp (opens in new tab) with your unique registration
- · apply your catchment area to the service

Registrations completed from 16 December 2022 will not be updated on Find a GP until after 3 January 2023 because of the holiday break.

#### More information about using the service

A resource hub (opens in new tab) has been made available which explains how you can:

- promote the service in your surgery
- get support while using the service

#### Would you like to continue with the registration?

Once you have completed this registration your surgery will be able to start offering patients the option to use Register with a GP Service

## **Enrol for service via NHS Profile Manager**

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> https://organisation. nhswebsite.nhs.uk/



Go back

## Select a practice for registration

Select the details of the surgery you want to register.

- Highstreet surgery
  - 1 Town Street, London, SW1A 1AA
- Pucklechuch surgery
  - 2 Town Street, London, SW1A 1AA
- Three shires medical practice
  - 3 Town Street, London, SW1A 1AA
- ► I cannot see the practice I want to register

Continue



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Support is available 24 hours a day, 7 days a week.

https://organisation.nhswebsite.nhs.uk/





### Set up Register with a GP service

Go back

### NHS shared mailbox

A verification code will be sent to your shared mailbox.

I do not have access to a NHS shared mailbox

Enter the email address of your shared mailbox This will end in "nhs.net



Continue



#### Set up Register with a GP service

Go back

### We have sent a verification code

Enter the 6 digit security code we've sent to to confirm this is your email address.

You need to use this code within 5 minutes or it will expire.

▶ I have not received a code

Enter verification code

Continue



Go back

## Does your surgery offer a language interpretation service for patients?

If your surgery offers language interpretation services for its patients then they will have the option to request this during their registration process.

Patients who register online with your surgery will only be offered this service is you choose yes.









# **Enrol for service via NHS Profile Manager**

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https://organisation.
nhswebsite.nhs.uk/





### Sign up to the Register with a GP surgery service

Go back

## Are you a dispensing surgery?

If you are a dispensing surgery you are able to dispense medicines or medical appliances direct to patients.

If you choose **yes**, patients who register online with your surgery will be asked to show they are eligible for this service.





Continue



Set up Register with a GP service

Go back

## Do you want to offer your patients the opportunity to nominate a pharmacy during their registration?

By offering this service to patients you will receive the details of their chosen pharmacy if they select one.

If a patient chooses to use this service then you should follow your surgery's process for handling a pharmacy nomination.

Patients who register online with your surgery will only be offered this service is you choose yes.





< Go back

## Do you want to check if patients are eligible for tuberculosis (TB) screening?

We will identify patients that:

- are aged between 16-35
- · have recently moved to the UK, or
- · recently returned from overseas

They will be asked if have they spent more than 6 months in a country where there was an increased risk of catching TB.

Patients who answer yes to this question will be flagged to you as 'Likely to be eligible for tuberculosis screening'.







# **Enrol for service via NHS Profile Manager**

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Support is available 24 hours a day, 7 days a week.

https://organisation.nhswebsite.nhs.uk/



## Confirm details for {Practice name} and complete registration

Please check that these details are correct.

NHS shared mailbox		<u>Change</u>
Language interpretation service	No	<u>Change</u>
Dispensing surgery	No	<u>Change</u>
Nominated pharmacy service	No	<u>Change</u>
Tuberculosis (TB) screening service	No	<u>Change</u>
Send registration message	No	<u>Change</u>

Your surgery is not accepting out of area registrations. To change this <u>send an automatic email request to the National</u> Service Desk.

If the details are correct then you can complete the registration process.

This will allow your surgery to start offering patients the option to use Register with a GP Service Online.

Confirm and complete

## **Enrol for service via NHS Profile Manager**

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or call 0300 303 5035.

Support is available 24 hours a day, 7 days a week.

https://organisation.nhswebsite.nhs.uk/



## Registration complete for (Practice name)

Your surgery can now offer online registration for patients.

You need to use your practice's unique URL to link the GP Registration Service to your website.

Your practices service link: https://gp-registration.nhs.uk/[your practice ODS Code]

Once the link is on your website patients will be able to apply to register with your surgery using the online GP Registration Service.

#### More information about using the service

Use your practice's unique URL to link to the Register with a GP surgery service.

A resource hub has been made available which explains how you can:

- promote the service in your surgery
- · get support while using the service

Find out more about <u>Register with a GP surgery service (Opens in new tab)</u>.

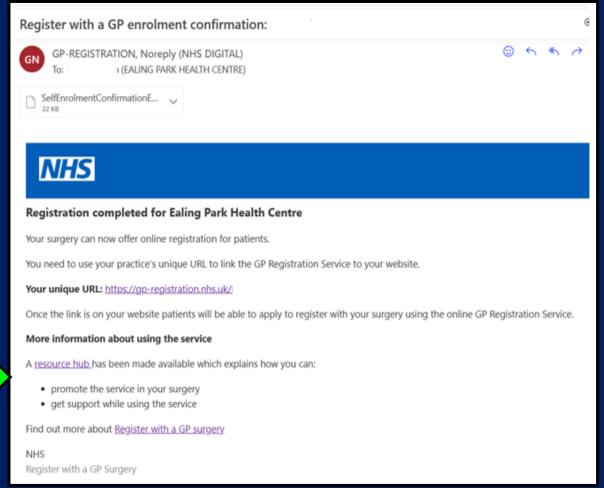
Continue



#### Confirmation of Setup, including: Practice's unique URL

- Instantly shown on NHS Profile Manager webpage
- Email sent to practice
- 'Find my GP' webpage usually updated within 48hrs <a href="https://gp-registration.nhs.uk/[your practice ODS Code">https://gp-registration.nhs.uk/[your practice ODS Code]</a>

(e.g. https://gp-registration.nhs.uk/H1234)





Check your profiles

Respond to reviews

Sign out

## **NHS Profile Manager**

#### **Check your profiles**

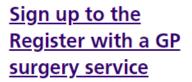
Manage and edit information on your profiles, including contact details and opening times

#### Respond to reviews

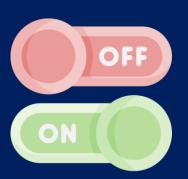
Read and respond to reviews left by NHS website users

#### Add profiles

This will send a request to the NHS website service desk



Sign up to a service which gives patients the option to register with your surgery online



## To turn service off

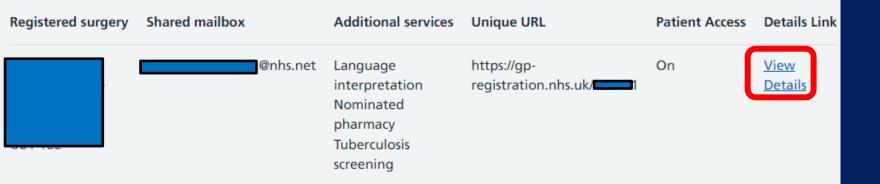
https://organisation.nhswebsite.nhs.uk/



Return to Manage your profile

## Your registered surgeries

Add practice



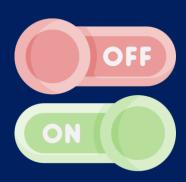
#### Download the paper form

Download a paper version of the digital service. <u>Patient registration form PDF</u>, (249 KB), 8 pages

Help us improve the paper form by filling in our survey on the Qualtrics website.

#### Support

For service support, email <u>ssd.nationalservicedesk@nhs.net</u> or call <u>0300 303 5035</u>. Support is available 24 hours a day, 7 days a week.



## To turn service off

https://organisation.nhswebsite.nhs.uk/





< Go back

### Medical Centre

Shared mailbox	@nhs.net	<u>Change</u>
Additional services	Language interpretation: Yes Dispensing surgery: No Nominated pharmacy: Yes Tuberculosis screening: Yes	<u>Change</u>
Patient access	On	<u>Change</u>
Send registration message	Yes	<u>Change</u>

#### What do these settings do?

Patient access	Change the way patients access your online registration service through Find a GP or the unique url on your website.
Send registration message	We will automatically message the patient when you have accepted their registration. The message is sent by email, text message, post or in the NHS App. <u>Examples of registration messages</u>



## To turn service off

https://organisation.nhswebsite.nhs.uk/





## Manage patient access

Turning 'Find a GP' on or off will take effect immediately.

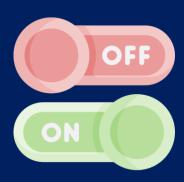
- Turn off Find a GP
  - Your online registration service will not be visible on Find a GP
- Turn off Find a GP and unique URL

  Remember to remove the url from your website

or

Turn on Find a GP and unique URL



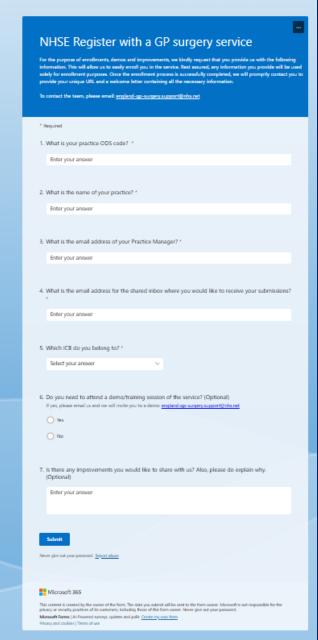


# To turn service off .....and back on!

https://organisation.nhswebsite.nhs.uk/







# Not able to quickly access 'NHS Profile Manager' to enrol?

Alternatively complete a quick form using this link: 'Register with a GP Surgery' Service Enrollment Form

Or Email: england.register-gp-surgery.support@nhs.net

#### Include:

- Practice Name & ODS code
- Practice Manager's Email
- Practice's Shared NHSmail address (to receive forms)



**Rapid Enrollment** 



## 2 Check Catchment area

20% practices believed to have incorrectly drawn catchment areas



Quickest initial test is to use NHS 'Find a GP' webpage using your
 GP Practice postcode

If your GP practice is not shown at the top of list of possible practices, then there could be an issue.

https://digital.nhs.uk/services/register-with-a-gp-surgery-service/get-help-using-the-service/catchment-area-questions

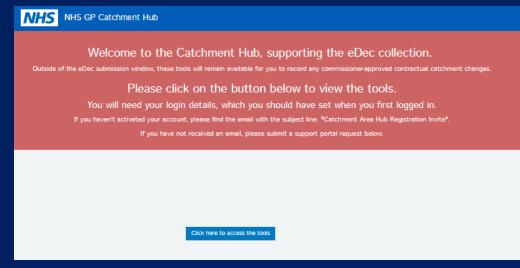


Catchment Area
Questions

## **Amending Catchment area**

### **GP Catchment Area Hub:**

- <a href="https://gp-catchment-welcome-nhsgisscw.hub.arcgis.com/">https://gp-catchment-welcome-nhsgisscw.hub.arcgis.com/</a>
- Email: <a href="mailto:scwcsu.catchment.support@nhs.net">scwcsu.catchment.support@nhs.net</a>
- Multiple staff can have access to 'view' catchment area,
   but only one staff member can have rights to 'edit' area
- Further user guides accessible from hub





To access Catchment area hub, you need to first be registered with Strategic Data Collection Service (SDCS):

https://digital.nhs.uk/services/strategic-data-collection-service-sdcs

Email: <a href="mailto:ssd.nationalservicedesk@nhs.net">ssd.nationalservicedesk@nhs.net</a> (might change)

Guide on how to update and manage your catchment area:
 https://digital.nhs.uk/binaries/content/assets/website-assets/services/register-with-a-gp-surgery-service/resources-hub/update-catchment-for-your-surgery.pdf



**Catchment Area Hub** 



**SDCS** 

## Catchment area preference - eDec

- For surgeries that are 'Not accepting out of area registrations',
  - Do not receive any patient applications outside their catchment area
  - Patients are re-directed to NHS 'Find a GP' to see a list of appropriate and accepting surgeries.
- For surgeries that 'Accept out of area registrations',
  - Patients see a warning that you might not accept the registration, but they can continue with submitting the registration form.
- If unsure of current catchment preference, find your surgery on 'Find a GP' by searching your surgery postcode. The status will either be
  - Accepts out of area registrations Or
  - 'Blank' which indicates out of area registrations are not accepted.
- If you have updated your catchment area preference during the latest round of eDEC, it should be applied in time. However if you wish to change your catchment preference faster, please contact NHS UK Service Desk (nhswebsite.servicedesk@nhs.net).



Use the Find a GP service to look for a GP surgery that covers your postcode or is accepting out of area registrations.

Find a GP

NHS			
Register wit	th a	GP	Surger

< Go back

Step 2 of 3 - Personal Details

#### This address is outside the area for this GP surgery

Some GP surgeries will only accept patients that live within their catchment areas. You can continue with this registration, but it may not be accepted.

By using the Find a GP service you can find a surgery for

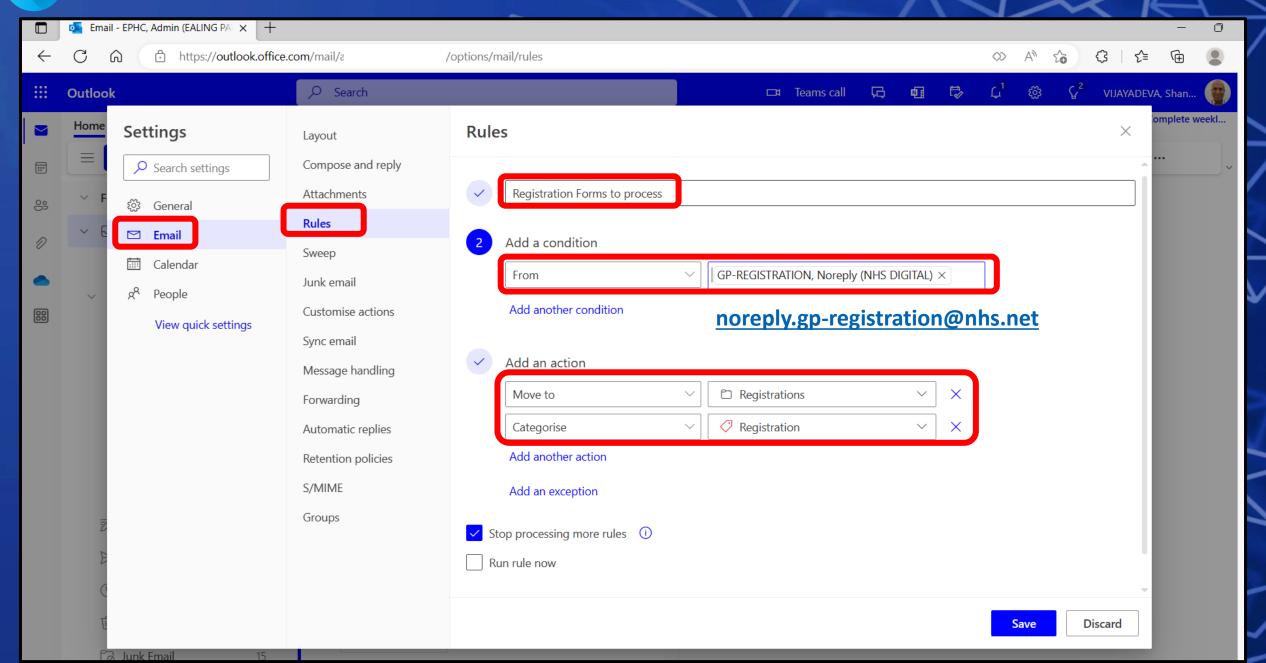
- Continue with this registration If the surgery are not accepting out of area registrations they could reject this application.
- Cancel this registration and use Find a GP This will end this registration and you will be sent to Find a GP. Any answers given so far will not be saved and a new registration will have to be

Continue

Would you like to give feedback (opens in new tab) about this page?

3

## Create 'Registrations' inbox subfolder & NHSmail rule



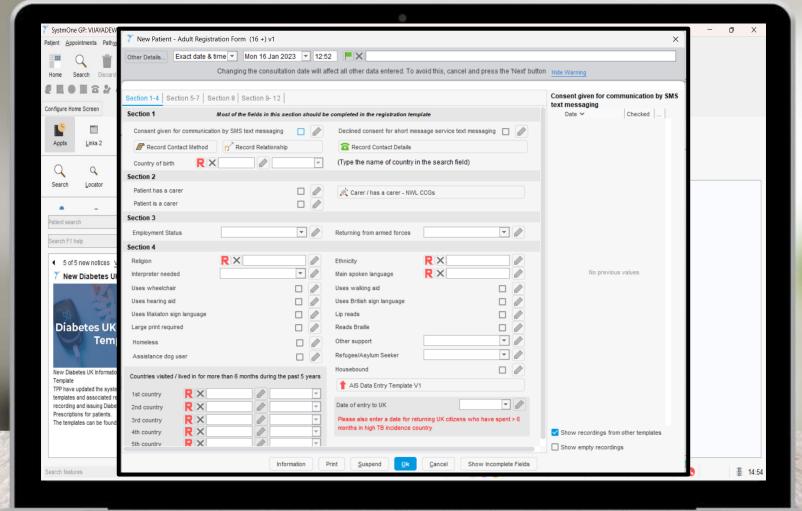


Submit a
Test patient
registration
to check
email safely
received!



Practice Testimonials (source of Photo)

5 Update Data Entry Template on GP IT system



- Update any registration data entry template used to mirror order of data from 'Register with a GP Surgery' service
- Feedback given to ICBs / National team to explore if such templates can be created/maintained centrally

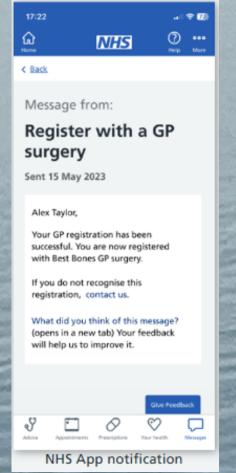


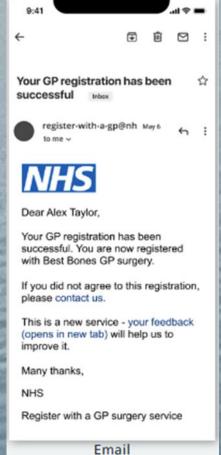
## **6** NHS Notify: Registration Message

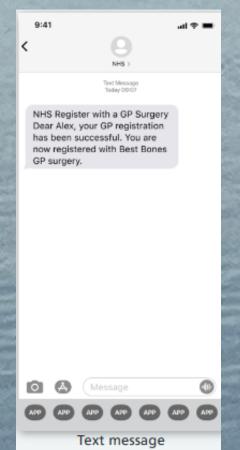
Automatic message sent to new patient when practice processes registration

Attempts 1<sup>st</sup> NHS App message  $\rightarrow$  then Email  $\rightarrow$  SMS  $\rightarrow$  Post

https://digital.nhs.uk/services/register-with-a-gp-surgery-service/get-help-using-the-service/telling-patients-when-you-accept-their-registration







Want to activate it? Use 'Profile Manager'







Check your profiles

Respond to reviews

Sign out

## **NHS Profile Manager**

#### **Check your profiles**

Manage and edit information on your profiles, including contact details and opening times

#### Respond to reviews

Read and respond to reviews left by NHS website users

#### **Add profiles**

This will send a request to the NHS website service desk

#### Sign up to the Register with a GP surgery service

Sign up to a service which gives patients the option to register with your surgery online

## NHS Notify: Registration Message

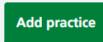
## Select 'Sign up..' on 'Profile Manager'

https://organisation.nhswebsite.nhs.uk/



Return to Manage your profile

## Your registered surgeries





#### Download the paper form

Download a paper version of the digital service. <u>Patient registration form PDF</u>, (249 KB), 8 pages

Help us improve the paper form by filling in our survey on the Qualtrics website.

#### Support

For service support, email <a href="mailto:ssd.nationalservicedesk@nhs.net">ssd.nationalservicedesk@nhs.net</a> or call <a href="mailto:o300.303.5035">o303.5035</a>. Support is available 24 hours a day, 7 days a week.

## NHS Notify: Registration Message

# Select 'View Details'

https://organisation.nhswebsite.nhs.uk/





#### Go back

#### Medical Centre

Shared mailbox	@nhs.net	<u>Change</u>
Additional services	Language interpretation: Yes Dispensing surgery: No Nominated pharmacy: Yes Tuberculosis screening: Yes	<u>Change</u>
Patient access	On	<u>Change</u>
Send registration message	Yes	<u>Change</u>

#### What do these settings do?

Patient access	Change the way patients access your online registration service through Find a GP or the unique url on your website.
Send registration message	We will automatically message the patient when you have accepted their registration. The message is sent by email, text message, post or in the NHS App.  Examples of registration messages

## NHS Notify: Registration Message

# Select 'Send registration message'

https://organisation.nhswebsite.nhs.uk/





C Go back

## Telling patients their registration has been accepted

Register with a GP surgery service will message the patient when you have accepted their registration. We will send the message by email, text message, post or through the NHS App. There is no cost to you for this.

Find out more about how this feature works on our resource hub

## Do you want us to message patients?





## **NHS Notify: Registration Message**

## Select 'Yes' then 'Continue'

https://organisation. nhswebsite.nhs.uk/



## Switch 'Paper' Registration Form

Use 'Paper' version of 'Register with a GP Surgery' form (PRF1) for patients who require a non-digital solution. The 'paper' form includes a message on 1<sup>st</sup> page to promote registering online (see below). You could always add additional local pages to the end of the paper PRF1 form if required.





Check your profiles

Respond to reviews

Sian out

## **NHS Profile Manager**

#### **Check your profiles**

Manage and edit information on your profiles, including contact details and opening times

#### Respond to reviews

Read and respond to reviews left by NHS website users

#### **Add profiles**

This will send a request to the NHS website service desk

#### Sign up to the Register with a GP surgery service

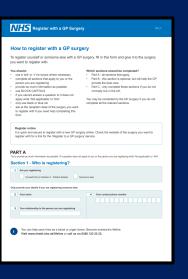
Sign up to a service which gives patients the option to register with your surgery online

# Download Paper form (PDF) from 'Profile Manager'

## or use link

https://gp-registration.nhs.uk/PRF1-050723.pdf

https://organisation.nhswebsite.nhs.uk/





Download from **Profile Manager** 

Return to Manage your profile

## Your registered surgeries

Add practice



#### Download the paper form

Download a paper version of the digital service.

Patient registration form PDF, (249 KB), 8 pages

Help us improve the paper form by filling in our survey on the Qualtrics website.

#### Support

For service support, email <u>ssd.nationalservicedesk@nhs.net</u> or call <u>0300 303 5035</u>. Support is available 24 hours a day, 7 days a week.

# Download Paper form (PDF) from 'Profile Manager'

## or use link

https://gp-registration.nhs.uk/PRF1-050723.pdf

https://organisation.nhswebsite.nhs.uk/

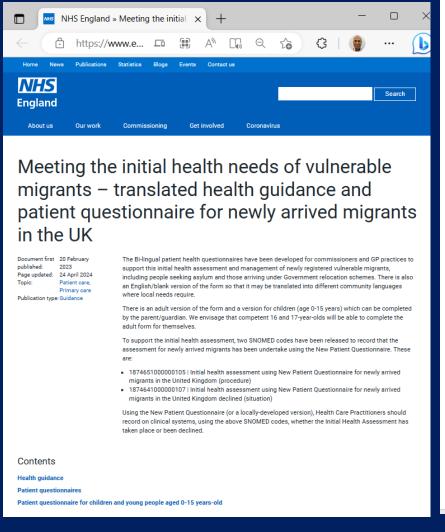


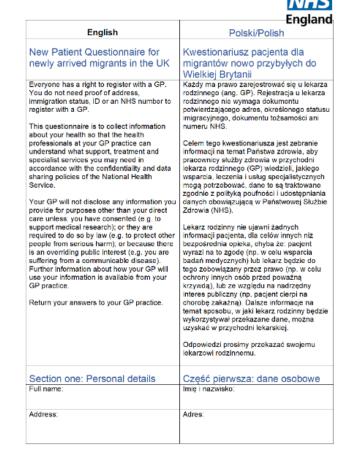


**Download from Profile Manager** 

## Other Languages - 'Paper' Patient Questionnaires

- Digital Exclusion/Health Inequalities: Healthcare Guidance and Patient Questionnaires in different languages.
- Useful for patients who would struggle with English 'Register with a GP Surgery' paper form?





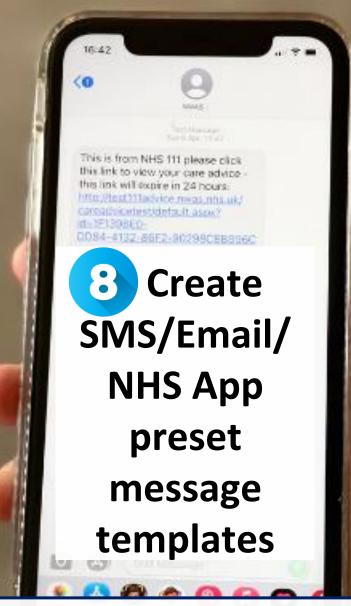
https://www.england.nhs.uk/pub lication/meeting-the-initialhealth-needs-of-vulnerablemigrants-translated-healthguidance-and-patientquestionnaire-for-newly-arrivedmigrants-in-the-uk

consider setting up
preset message
links (to send to
patients) for
forms/guidance in
different languages



Translated Questionnaires

- Useful for communicating with potential new patients
- SMS platform might not be able to send to unregistered patient's phone numbers, but still useful for existing patients (e.g. texting parents to inform them how to register their new baby)
- Short URL: Consider creating a Short URL version of your registration link which makes it shorter and easier to share. There are many websites (e.g. bitly.com) that can help do this for you and they often require you to 'paste' the normal registration link into their webpage to create a 'proxy' Short URL which redirects to the original URL.



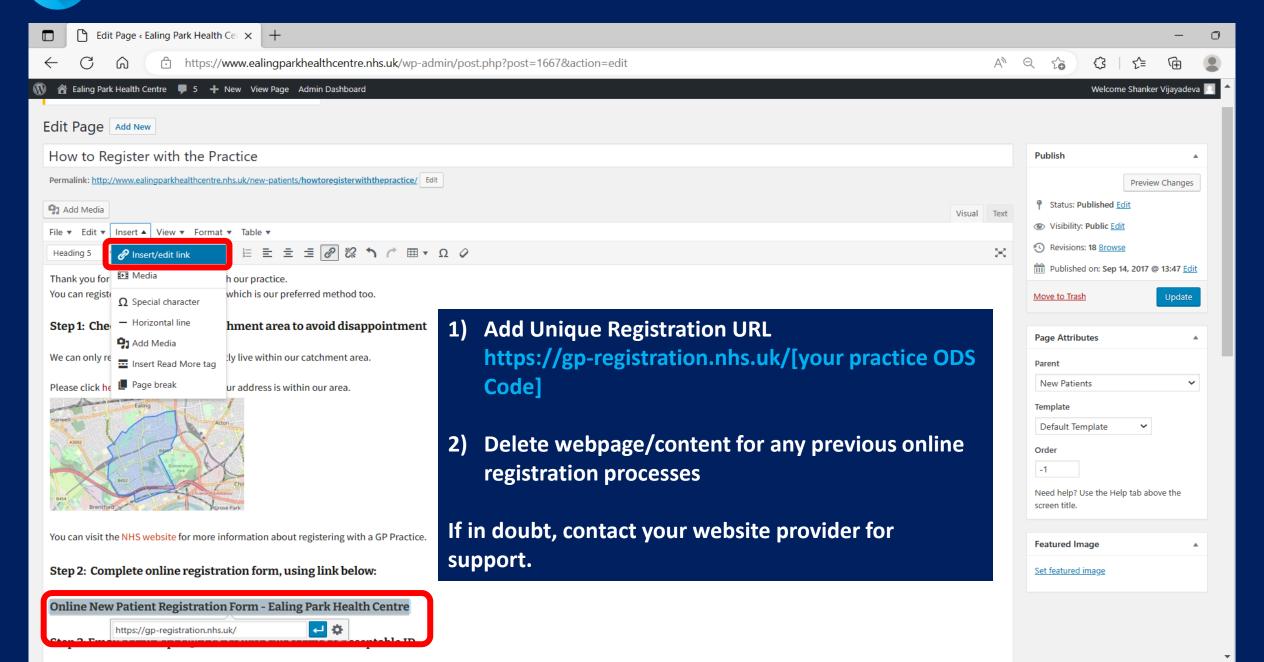
Dear <forename> <surname>,
Please register with our practice using
this link: <a href="https://gp-registration.nhs.uk/\*\*\*\*\*\*">https://gpregistration.nhs.uk/\*\*\*\*\*\*\*</a> If you
experience any difficulties completing
the online form, please contact our
reception. Thanks for your interest,
Regards <Practice Name>

IF NOT USING 'NHS Notify' Service:
Dear <forename> <surname>, Your
registration form has been processed and
you are now registered with our practice.
We encourage you to download the NHS
App to enhance your patient experience at
our practice. Regards <Practice Name>

Dear <forename> <surname>, Thank you for submitting your online registration form. Unfortunately we are unable to register you as you live outside our practice's catchment area. Please visit <a href="https://www.nhs.uk/service-search/find-a-gp">www.nhs.uk/service-search/find-a-gp</a> to find an alternative practice. Thanks for your interest. Regards <Practice Name>

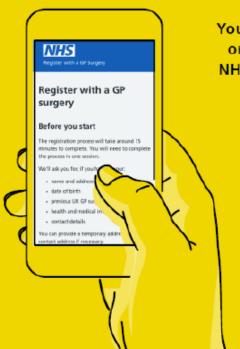
## 9

## Add Practice's Unique Registration URL to Website





# You can register with our surgery online



You don't need proof of address or immigration status, ID or an NHS number to start registering with a GP. It's easy and will save everyone time.

Scan here to register



Paper forms are still available from reception if you need one



## Practice Posters, Media Screens & Social Media



#### https://youtu.be/2Ztu97TUYmM



Scan / Click for Editable Poster



Scan / Click to Preview Video



Scan/Click to access
Comms Materials

# You can register with us online -



You don't need proof of address or immigration status, ID or an NHS number to start registering with a GP surgery. It's easy and will save everyone time.





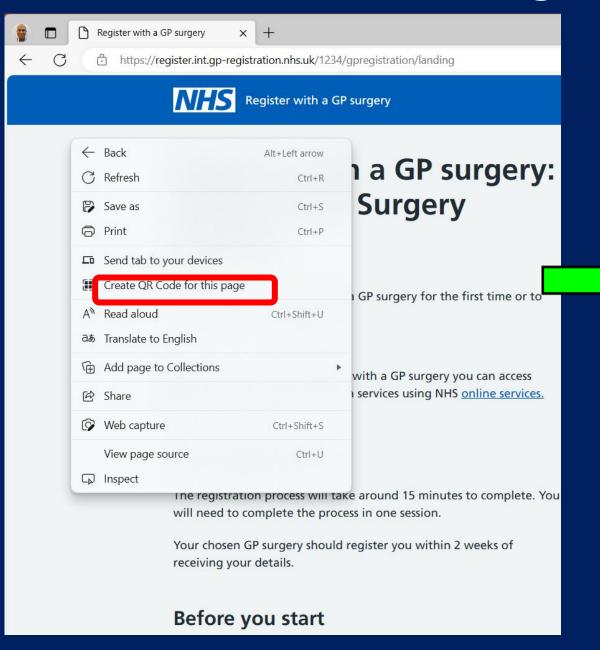
Scan here, visit our website or speak to reception to register

## **Create QR code from Edge Browser**

Scan QR Code

ap-registration.nhs.uk/1234/apregistration/landing

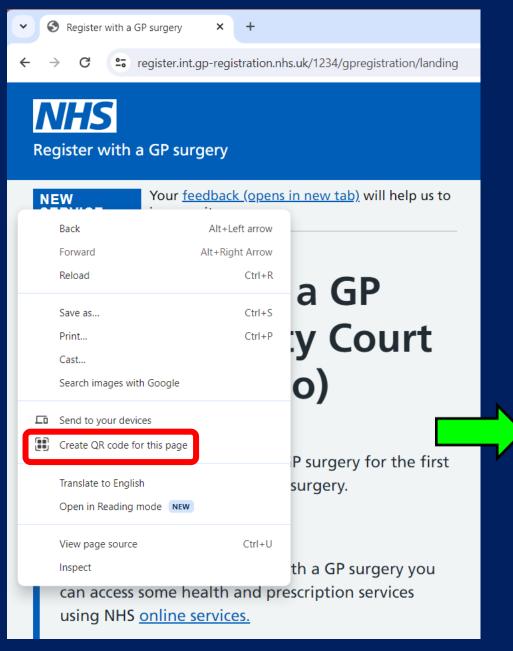
Download

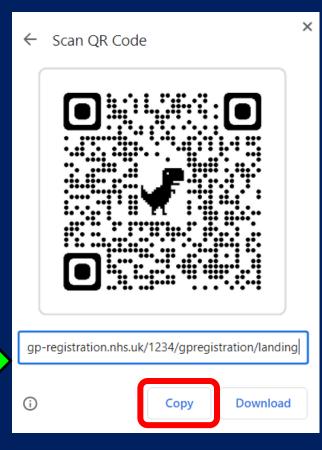


- Paste URL intoWeb browser
- Right Click on any white space on webpage
- Select 'Create QR Code for this page'
- Copy (& Paste)

'Register with GP Surgery' team can also provide practices with their QR code

## **Create QR code from Chrome Browser**





'Register with GP Surgery' team can also provide practices with their QR code

- Paste URL into Web browser
- Right Click on any white space on webpage
- Select 'Create QR Code for this page'
- Copy (& Paste)
  - 'Dinosaur' logo in centre NOT required for QR code to work

    → can replace with Practice logo etc.

## 11

## **Update Practice Email Autoreply Message**

Thank you for contacting Wellington Health Centre.

This is an automated response from a mailbox, which is checked at least once a day Monday – Friday (excluding bank holidays) between 08:00 and 18:30. It is not monitored outside of these times.

For any urgent queries, please contact our reception on **020 7111 2222** who will give advice.

If we are closed, please use **NHS 111** for an urgent problem that you think cannot wait.

For problems that you think might be life-threatening, please call 999.

**IMPORTANT:** For safety reasons, we **do not** accept emails to seek medical advice, send photos (unless with prior agreement), discuss problems or to request face-to-face or telephone/video consultations. Please use our online consultation service instead which you can access via the NHS App, the practice website or using this direct link: <a href="https://yourpractice.consult.com/">https://yourpractice.consult.com/</a>. Alternatively please call reception if you unable to use it.

Repeat prescription request? Please allow at 2 working days for it to be processed. We can process requests even quicker if received via the NHS App rather than by email. Visit <a href="https://www.yourpractice.nhs.uk/online-services/">https://www.yourpractice.nhs.uk/online-services/</a> to understand how to set this up. If sending requests via email, then please send your request to: <a href="mailto:prescription@nhs.net">prescription@nhs.net</a>

Want your NHS number? Visit: www.nhs.uk/nhs-services/online-services/find-nhs-number/

Want access to your records? Follow the steps at: www.yourpractice.nhs.uk/online-services/

Want to register with the practice? Visit www.yourpractice.nhs.uk/url

**Kind Regards** 

#### **Wellington Health Centre**

Open Mon-Fri 8am to 6.30pm

t: 020 7111 2222

e: yourpractice@nhs.net

w: yourpractice.nhs.uk

## **Update Email Signatures (for relevant staff)**

#### Kind Regards

#### **Wellington Health Centre**

Open Mon-Fri 8am to 6.30pm

t: 020 7111 2222

e: yourpractice@nhs.net

w: yourpractice.nhs.uk

**Repeat prescription request?** Please allow at 2 working days for it to be processed.

We can process requests even quicker if received via the NHS App rather than by email.

Visit <a href="https://www.yourpractice.nhs.uk/online-services/">https://www.yourpractice.nhs.uk/online-services/</a> to understand how to set this up.

If sending requests via email, then please send your request to: <a href="mailto:prescription@nhs.net">prescription@nhs.net</a>

Want an online consultation? Visit our practice website, NHS App or this direct link: <a href="https://yourpractice.consult.com/">https://yourpractice.consult.com/</a>

Want your NHS number? Visit: <a href="https://www.nhs.uk/nhs-services/online-services/find-nhs-number/">www.nhs.uk/nhs-services/online-services/find-nhs-number/</a>

Want access to your records? Follow the steps at: <a href="https://www.yourpractice.nhs.uk/online-services/">www.yourpractice.nhs.uk/online-services/</a>

Want to register with the practice? Visit www.yourpractice.nhs.uk/url

Using the new online service has also nearly halved the time it was taking for our staff to register our patients



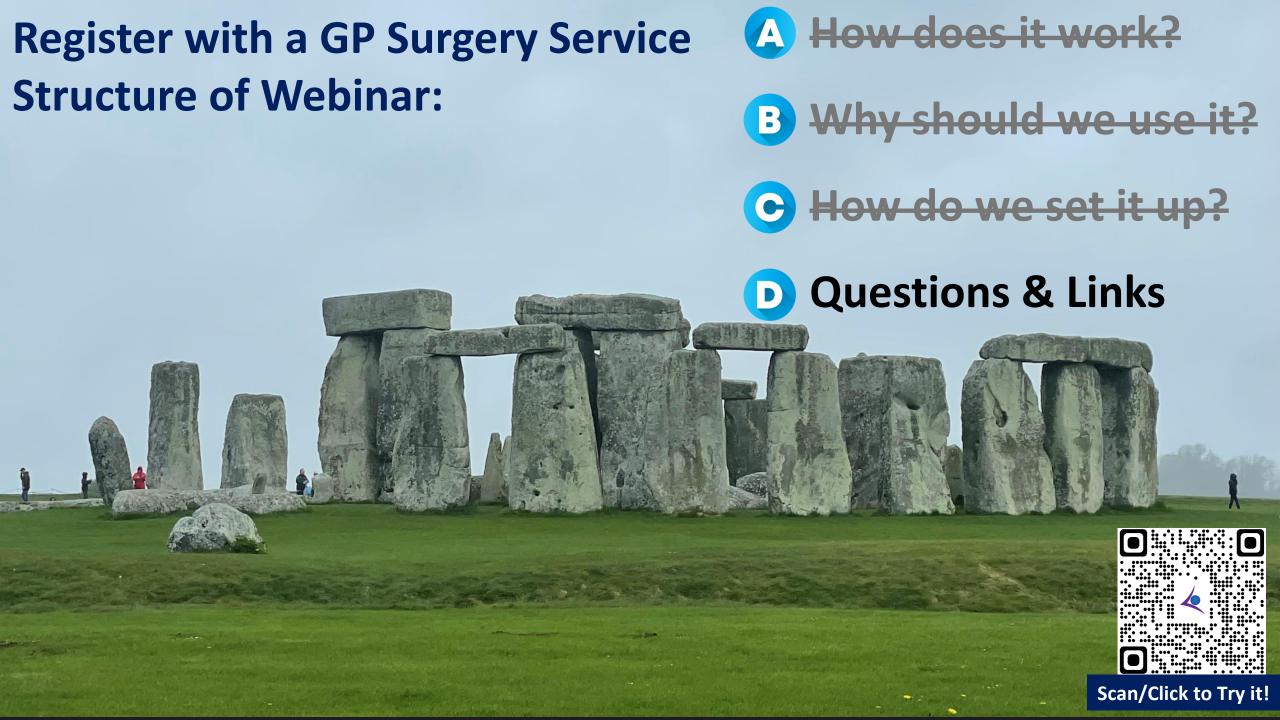
Lastly perhaps the most important step....



Encourage practice team to understand the service by testing it themselves, so they can promote it to patients!



**Practice Testimonials** 



## **D** Questions & Useful Links

Demo Registration:	https://register.int.gp-registration.nhs.uk/1234
Enrollment Form:	'Register with a GP Surgery' Service Enrollment Form
Register with a GP Surgery Service - Info	https://digital.nhs.uk/services/register-with-a-gp-surgery-service
Webinar Recording:	https://youtu.be/-dJjKaVr3to (6th June 2024)
NHS App Demo:	https://youtu.be/TiiEAYIdmlg
Find a GP:	https://www.nhs.uk/service-search/find-a-gp
Profile Manager:	https://organisation.nhswebsite.nhs.uk/
GP Catchment Hub:	https://gp-catchment-welcome-nhsgisscw.hub.arcgis.com/
Roadmap:	https://digital.nhs.uk/services/register-with-a-gp-surgery-service/benefits-and-features/roadmap
Performance Data:	https://digital.nhs.uk/services/register-with-a-gp-surgery-service/performance-data

Further support needed? Email england.register-gp-surgery.support@nhs.net

