

Primary Care Systems Training Schedule

The Primary Care Systems team offer SystmOne Training, the courses are run virtually, using Microsoft Teams. Please see below training schedule for **October, November, December and January 2025**.

The below courses can be booked via the [NWL Learning Hub](#) (User guide attached – Booking a NWL Training Course).

SYSTMONE		
OCTOBER 2024		
Course Name	Date	Time
SystmOne for Beginners (Practice & PCN staff)	03/10/2024	10:00 - 13:00
SystmOne Reporting - Basic & Advanced	08/10/2024	10:00 - 12.30
SystmOne – Clinicians	10/10/2024	10.00 - 12.00
SystmOne E-RS Worklist Training	11/11/2024	10:30 - 12:00
SystmOne Administrators – EDI Links	17/10/2024	10:00 - 12:00
SystmOne GP2GP	18/10/2024	11:00 - 12:20
SystmOne Registration & Demographic Details	22/10/2024	13:00 - 14:30
November 2024		
Course Name	Date	Time
SystmOne Reporting - Basic & Advanced	12/11/2024	10:00 - 12.30
SystmOne for Beginners (Practice & PCN staff)	07/11/2024	10:00 - 13:00
SystmOne – Clinicians	15/11/2024	10.00 - 12.00
NEW SystmOne Configuring Teams	28/11/2024	11.00 - 12.00
SystmOne Appointment Skill	11/11/2024	10.00 - 11.00
SystmOne Recalls	20/11/2024	13.00 - 14.00
SystmOne Prescribing for Clinicians	21/11/2024	12.30 - 14.00
SystmOne E-RS Worklist Training	29/11/2024	10:30 - 12:00
December 2024		
Course Name	Date	Time
SystmOne Reporting - Basic & Advanced	10/12/2024	10:00 - 12.30
SystmOne for Beginners (Practice & PCN staff)	02/12/2024	10:00 - 13:00
SystmOne – Clinicians	05/12/2024	10.00 - 12.00
SystmOne Administrators – Advanced	12/12/2024	10.00 - 11.00
SystmOne E-RS Training (Referrals)	18/12/2024	10.30 - 12.00
NEW SystmOne Appointment Invitation	06/12/2024	11.00 - 12.00
SystmOne Creating Letters	13/12/2024	12.00 - 13.00
JANUARY 2025		
Course Name	Date	Time
SystmOne Reporting - Basic & Advanced	14/01/2025	10:00 - 12.30
SystmOne for Beginners (Practice & PCN staff)	16/01/2025	10:00 - 12.00
SystmOne – Clinicians	23/01/2025	10.00 - 12.00
SystmOne ICE Training	24/01/2025	11.30 - 13.00
SystmOne Recoding	31/01/2025	10.00 - 11.00
SystmOne GP2GP	20/01/2025	12.00 - 13.00
NEW SystmOne - QOF Management	31/01/2025	13:00 - 14:30
SystmOne Registration & Demographic Details	10/01/2025	12.00 - 13.30
SystmOne Document Management (Scanning)	16/01/2025	10.00 - 12.00

NWL Learning Hub Navigation Training		
Course Name	Date	Time
NWL Learning Hub Training	13/11/2024	12:00 - 13:00
NWL Learning Hub Training	13/01/2025	11:00 - 12:00

Support

If you require further training sessions or on any other areas of the clinical system, please log a call with the IT service Desk and one of the Primary Care System teams will be in touch to arrange the training.

Service Desk, please contact:

Telephone Number: 0203 350 4050 or **Email:** nhsnw.servicedesk@nhs.net

NWL Learning Hub - <https://www.nwllearning.nhs.uk>